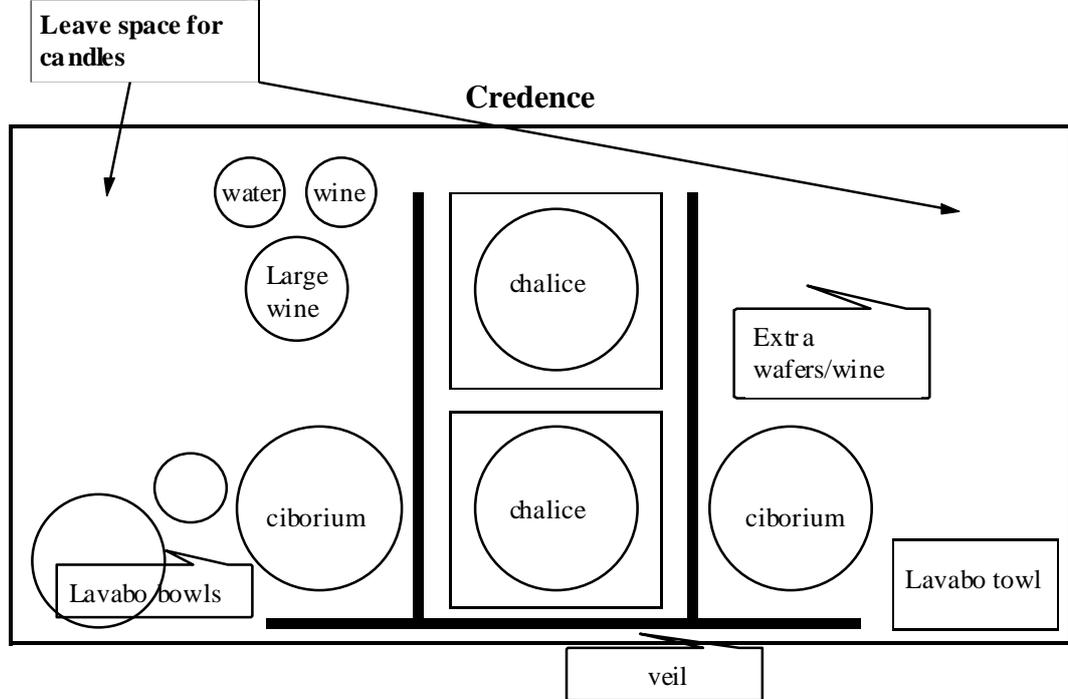
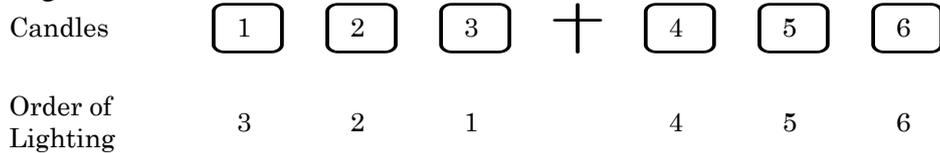


ACOLYTES at High Mass

BEFORE Get in at least 20 mins before the service. Check that everything is out and ready for the service -- credence table (vessels – only the large ornate chalice will have the paten & priest wafer, lavabo set, wine & water), dust cloth removed from the High Altar, alms dish replaced to the back table, etc.



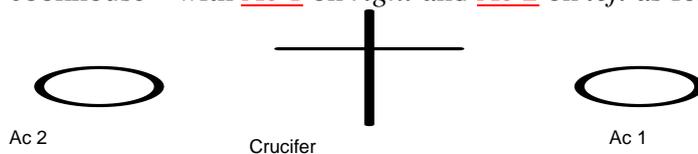
Gently bend a new taper to approx. 90° and fit into the top of the tall rod. Light High Altar candles in order as follows:



Order of Extinguish	4	5	6	3	2	1
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Also light Standard candles with the tall rod – Epistle side first, then the Gospel side. Also light Lectern candles and Lady Chapel. *(on Procession days, also light Paschal candle at the font and also Handfield and Incarnation chapel candles.)*

ENTRY When forming up for entry, accompany Crucifer with your candles--from cookhouse-- with Ac 1 on *right* and Ac 2 on *left* as follows:



(**DO NOT** light candles until at west door - ensure one has matches in on hand to light them. Proceed down centre aisle and into the sanctuary. Turn *left* before the arch, move off the carpet and along the edge of it in single file, stop and face the sedilia until the Celebrant goes past, then retrace your steps back to the centre of the carpet. **DO NOT GENUFLECT**. Follow thurifer, in single file, to credence and put candles down together and stand.

Procession: Proceed down the centre aisle and the turn right toward the Handfield Chapel (except on days of reverse procession: Lent 1, Advent 1, etc) – keeping formation. At the Lectern, both **Acolytes** move ahead front of Crucifer and come up the south aisle as a pair. Upon reaching the back of the church, step apart and wait for the Crucifer to rejoin you. Keeping formation, turn back down the centre aisle and continue (in the same manner as the other side aisle) up the north side aisle, down the centre aisle for a third time before entering the sanctuary.

Station: Depending on the day a station will be made at one of the following places:
St Peter: after the Crucifer has rejoined you at the back of the church, proceed to the lino of the centre aisle and turn back to face the shrine; after the prayer & censing, turn back down the centre aisle (keeping formation) and continue the rest of the procession.

Lady Chapel: after processing down the centre aisle for the second time, turn left as you pass the front pew and proceed in single file across to the other side of the pew and stand facing the pulpit; after prayer/censing, Acolytes move out ahead of the Crucifer and continue procession up the north aisle.

Font: after the Crucifer has rejoined you at the back of the church (from the north aisle), proceed to the lino of the centre aisle and turn back to face the font; after the prayer & censing, turn back down the centre aisle (keeping formation) and continue the procession.

High Altar: continue procession without stopping at any of the other stations and take up positions in the sanctuary at the end.

Opening Sentence

ASPERGES

Stand, turn head and nod when asperged.

Collect for Purity

KYRIE's Stand.

CONFESSION

Stand.

Absolution

GLORIA Stand.

1st READING

Sit -- after Celebrant has sat -- with other servers.

PSALM Sit.

EPISTLE READING

Sit. After the reading, when the book is returned to the MC, all stand – take cue from torchbearers.

HYMN When MC signals you *or* the Deacon moves to get Gospel book, get candles and move down the edge of the carpet and turn in, past the Sub-Deacon's chair, to the outer seams of the carpet where the Crucifer will join you in the centre. **DO NOT GENUFLECT**. Turn inwards and proceed down to the middle of the nave (middle heater) for the Gospel. After the Gospel, wait for the Crucifer to re-join you, then move back to the previous position in the sanctuary (Ac 2 will need to go around thurifer), **DO NOT GENUFLECT**, then move back along the edge of the carpet back to the credence.

SERMON Sit *only* after the preacher has said "In the name of the Father.....". Stand when preacher comes back to centre to genuflect.

CREED Stand.

INTERCESSIONS
Stand.

PEACE Stand. Ac 2 receives peace from MC and Ac 1 receives peace from Ac 2.

OFFERTORY

When the Deacon approaches the credence, turn in to face each other. Ac 2 to receive veil from Deacon. Put on back table and take Alms dish and stand on 2nd step. Look for when sidespeople are three-quarters the way to the back of the congregation and then move to sedilia and in to the centre of the carpet, genuflect, move to bottom step, receive alms from sidespeople (make sure that the offertory is not tipped into the dish but rather the bowls placed on it gently), retrace steps up the centre of the carpet (to the sedilia), pause, genuflect, and continue along the edge of the carpet to the middle altar step, waiting until after the Celebrant is censed. Then step up to altar for the Celebrant to bless the offertory, then place on the back table, return and get lavabo towel and join Ac 1 for ablutions. (If filling in for a torchbearer, do not join Ac 1 for ablutions, put the alms dish on the back table, then proceed directly to the torchbearers' bench.)

Ac 1 to "assist" Deacon and get wine and water for the chalices to be filled. Offer each cruet from your right hand and receive it again from the left hand, switching cruets between hands to accommodate this. Then wait until after Celebrant is censed then take lavabo bowls and join Ac 2 for the Celebrant's ablutions.

(If Ac 2 is joining the torchbearers, carry out the ablutions with the Celebrant without waiting for the acolyte to return.)

(If finished with the Celebrant in time, then turn and join the rest of the sanctuary party for censuring.) The wait for thurifer to join you, and kneel together – Either acolyte (as applicable) is to hold incense boat.

Prayer over the Gifts

Sursum Corda

Preface Kneel.

SANCTUS/Benedictus

Kneel. During Benedictus, thurifer may open the thurible for additional incense. Either acolyte (whichever has the boat) to sprinkle incense on coals (**follow thurifer's instructions**).

CONSECRATION

Kneel.

Eucharistic Prayer

Kneel. At the end, stand *after* the Sacred Ministers have genuflected at the response "Blessing and honour and glory and power...". Return incense to the thurifer.

LORD'S PRAYER

Stand.

ANGUS DEI

Stand.

COMMUNION

After bell is rung move to bottom step with MC and thurifer. Kneel together. After receiving, stand, go back to credence and stand. Follow the MC's signal to kneel towards the end of communion.

AFTER COMMUNION

MC will give signal to stand. Turn to face each other. **Ac 1** will take wine and water in their right and left hands respectively to the Deacon at back table for ablutions and then return back to the credence and both Acolytes turn back to the altar.

POST COMMUNION PRAYERS

Stand.

DISMISSAL

Turn to face Celebrant (or bishop) and genuflect at "...and the blessing of God...", then stand.

RECESSIONAL

Take candles to go down the edge of the carpet past Sub-Deacon's chair (in the same format as for the gospel procession). **DO NOT GENUFLECT**. Turn and process up the centre aisle to the back of the church.

AFTER

Both Acolytes are to snuff out all candles, ensuring that candles on the Gospel side of an altar are extinguished first (including Paschal candle on processional days, last of all); and also assist with the removal of all items in the sanctuary except the torches and vessels (eg: sanctus gong, rear table, credence table, the High Altar--including the replacement of the dust cover).

If there has been extra ceremonies (baptisms, blessings, etc) assist in the clearing of items used. Anything extra not already mentioned will fall into the Acolytes' purview including "filling-in" for torchbearers when there are few or none present.

* This is only meant as a guide. The object is to get the work done without placing undue burden on a few individuals.