

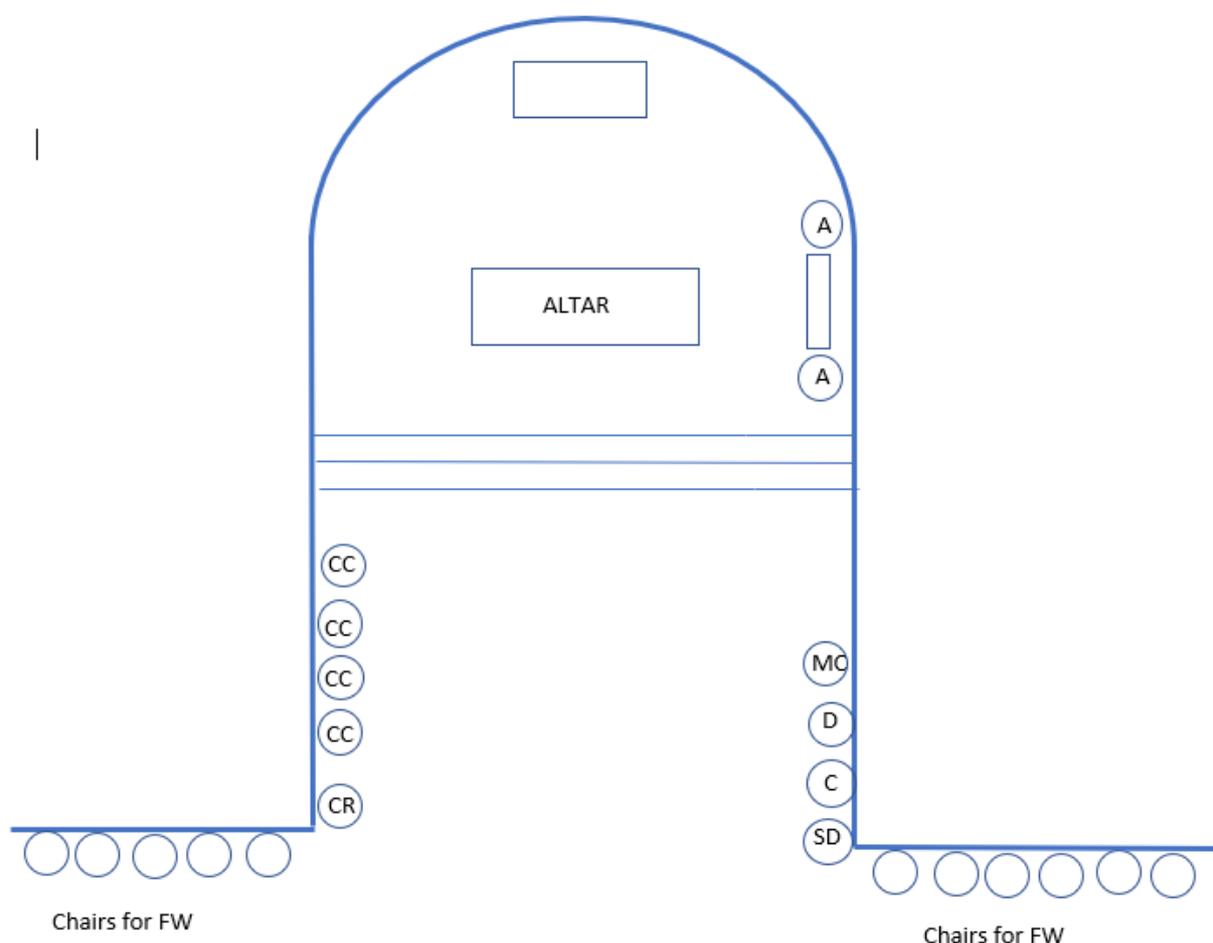
MAUNDY THURSDAY

Servers' Notes - VERSION 8

The sanctuary/chancel area is set up according to the accompanying diagram. Available space will dictate the placement of the twelve chairs for the foot-washing, with the likely arrangement being five on one side and seven on the other.

Clergy stalls are removed from the chancel.

The torchbearers do not require seats in the sanctuary/ chancel but sit with the canopy-bearers at the front of the nave (see instructions below).



The Role of the Incumbent

The incumbent should ensure that the participating clergy are properly briefed as to their functions and that they are provided with copies of these notes. It would be helpful if they could attend rehearsal.

The incumbent will usually be the Celebrant assisted by the Deacon and Sub Deacon and other concelebrating priests may be appointed to perform certain functions, as set out in the notes.

General Requirements and Preparation

The MC will arrange for a priest to take the Blessed Sacrament from the tabernacle before the mass. The sacrament is taken to a place of reservation outside the church. Alternatively, arrangements may be made for the contents of the tabernacle to be consumed before the service commences.

The High Altar crucifix is dressed in white, and the altar frontal is white. The processional cross and altar cross should be veiled in white. Concelebrating priests wear white chasubles, and the servers wear red cassocks.

The credence table is arranged as for High Mas. An extra bowl and towels to allow those administering the Host to cleanse their fingers after communion is placed on the rear altar table. The ciborium needs to contain sufficient breads for this mass and for the Good Friday liturgy. Two sacring bells are placed within reach of the acolytes.

ON THE ALTAR

A missal stand should be placed on the rear altar table.

The Gospel Book is placed on the altar.

IN THE CHAPEL OF THE INCARNATION (CONVENIENT TO THE MC)

A second copy of the specially prepared service book and list of concelebrants who have been assigned specific tasks.

A second lavabo bowl and two towels, an apron, the humeral veil, a white cope, sufficient candles for the priests to carry in procession, a water jug and bowl, hymnal or service sheet, a taper, two chairs on which to hang chasubles.

AT THE ALTAR OF REPOSE:

Tabernacle, with key in the lock. A white burse with corporal spread before mass.

WITHIN THE LADY CHAPEL:

The canopy.

OUTSIDE THE COOKHOUSE:

The brass torches in their stands

THE FRONT PEW ON THE PULPIT SIDE:

This pew to be roped-off for the use of canopy-bearers, torchbearers and the second thurifer (if one is available). Orders of service for the use of these servers.

AT OR NEAR THE LECTERN:

Two tapers for lighting the candles at the Altar of Repose.

IN THE SACRISTY:

A tray or basket of twelve towels (to be brought into church by Thurifer 1 at the Washing of Feet). Bowl of water, hyssop and four large towels for washing of altars.

Purple stoles for the principal Celebrant and another priest for the stripping of the altars.

Acolytes to put aside two black cassocks which they need to change into for the stripping of the altars.

A Note on Reverences

The altar is revered with a bow until the consecration, after which genuflections are made until the Blessed Sacrament is removed to the Altar of Repose.

Entry

Shortly before the service is due to commence, the MC directs the second thurifer, canopy-bearers and torchbearers to enter via the pulpit door. They stand at their places.

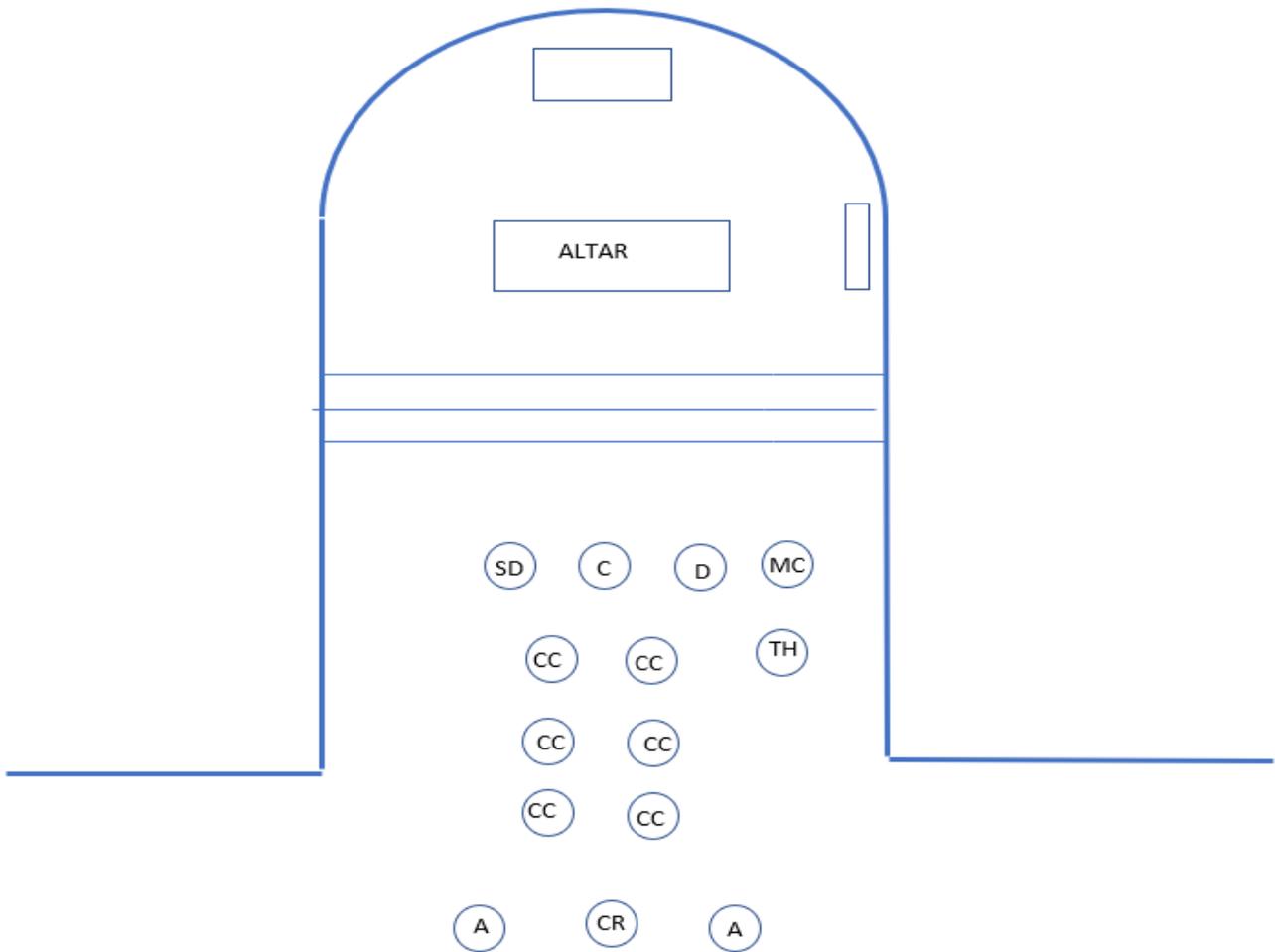
The entry of the main sanctuary party is via the west door. Incense is put on and blessed as usual and the procession is led by the thurifer (Thurifer 1). The procession takes the following form (where CC denotes a concelebrating priest or other member of the clergy

Th
A Cr A

CC CC
CC CC
CC CC

MC
SD
D
C

The sanctuary party takes up their positions on arrival at the chancel sanctuary regular as for a High Mass.
(see Diagram 2)



After the sanctuary party have bowed to the altar the Celebrant, Deacon and Sub Deacon Crucifer, Thurifer and Acolytes move to their places. Clergy move to the positions as indicated below.

Censing of the Altar

The Thurifer steps forward and hands the thurible to the Deacon who passes it the Celebrant who then censes the altar, accompanied by the deacon and subdeacon.

The Thurifer receives the thurible from the Deacon and retires from the sanctuary. The Celebrant, Deacon and Sub Deacon descend to the pavement.

There is no *Asperges*.

The MC present the Service book to the Celebrant who commences the

Introduction

"In the name "

"Almighty God, to whom all hearts are open"

Kyries

Confession and Absolution

The MC present the missal to the deacon who introduces the Confession. The Principal Celebrant pronounces the Absolution.

Gloria

The *Gloria* is intoned by the Principal Celebrant (or by the Choir if this is musically appropriate). During the *Gloria*, the church bell is rung and the acolytes ring sacring bells. The sacring bells are then put aside until the first mass of Easter.

Collect

The *Collect* is read from the book, either by the Principal Celebrant or by one of the concelebrating priests (as designated beforehand).

First Reading

The first reading is read, from the lectern, by a member of the congregation (as per the Readers' Roster).

Psalm

Second Reading

The second reading is read, from the lectern, by a member of the congregation (as per the Readers' Roster).

Hymn

During the hymn, the thurifer (Thurifer 1) enters, and incense is blessed by the Celebrant whilst he is seated at the sedilia.

Gospel

The deacon sings the Gospel. A Gospel Procession is formed as per a regular high mass.

The Gospel is sung. The procession forms as usual

D SD
Th MC
A Cr A

And processes to the middle of the Nave on completion the procession return to the sanctuary in the following order the same as a normal High Mass –

D SD
A Cr A
Th

On return to the sanctuary, a bow is made, and the SD returns the book to the altar.

Sermon

The MC escorts the preacher to and from the pulpit. On his return he immediately (i.e., without leaving the center of the chancel) invites the men and women chosen to come forward for the foot-washing. If necessary, torchbearers and/or canopy bearers make up the numbers to the required twelve.

Washing of Feet

(during which non-participating servers remain seated)

There is no need for the moving of furniture. The designated people come forward at the MC's invitation, take their chairs and remove shoes and socks from the right foot.

While the people are readying themselves for the foot-washing the MC escorts the Celebrant and the Deacon to the Chapel of the Incarnation, where chasubles are removed, and the Celebrant is girded with an apron.

Thurifer 1 enters with a basket of towels and the following group assembles under the Arch of the sanctuary.

Deacon (with basin) Celebrant and MC (with water jug)

Thurifer

After bowing before the altar, the group proceeds to the first person (on the pulpit side). MC, Celebrant, and the Deacon kneel before each person, with the thurifer standing behind. The Celebrant supports the foot while the MC pours a little water. The Deacon holds the basin under the foot. The Celebrant washes the foot with his fingers and dries it with a towel, passed forward by the thurifer. The soiled towel is passed back to the thurifer. When moving from one person to another, the group stands at the MC's direction, moves to the next person, and kneels again. Shuffling from one person to another on the knees is to be avoided.

After all persons on the pulpit side have had their feet washed, the group assembles on the nave side of the altar, as before, and bows before moving to the people on the lectern side.

After the foot-washing, at the MC's cue, the thurifer leaves the sanctuary and the Celebrant and Deacon go to the Chapel of the Incarnation to wash their hands and resume their vestments. Before going to the Chapel to assist in this process, the MC signifies to the twelve people that they should resume their seats in the congregation. The chairs which were used for the foot-washing remain in position.

Creed

There is no recitation of the Creed.

Intercessions

(during which all in the sanctuary – clergy and servers – stand, though the torchbearers and canopy-bearers kneel with the congregation)

These are read, as usual, from the lectern by a designated member of the congregation. The opportunity may be taken for another of the concelebrants to step forward to the book to introduce and conclude the intercessions.

Greeting of Peace

The Celebrant, Deacon, Sub Deacon and MC go to the chancel step for the Greeting of Peace. They stand in this order, Deacon, Celebrant Sub Deacon, MC (on the chapel side).

The Celebrant communicates the *pax* to the Deacon and the Sub Deacon who passes it to the MC

Deacon communicates the *pax* to the Crucifer and Concelebrating Priests

The Deacon then prepares the altar and the holy vessels, with the aid of the acolytes. In this process, he will move the Gospel book from the altar and put it aside on the rear altar. The MC communicates the *pax* to the acolytes and any others within the sanctuary.

The Celebrant and Sub Deacon communicate the *pax* to the congregation, including the torchbearers and canopy bearers.

After they have received the *pax*, the torchbearers proceed to their candles (outside the cookhouse) and light them. They take up their torches and, wait near the pulpit door.

If there are no torchbearers, the canopy bearers can act for them. If there are fewer than four torchbearers, the requisite number of canopy bearers can act.

Censing of the Altar

At the beginning of the Offertory, the thurifer (Thurifer 1) enters. During the Offertory hymn, passes the boat to the deacon and incense is put on and blessed by the Celebrant at the altar. The altar is censed by the Celebrant accompanied by the Deacon and Sub Deacon the MC places the missal stand on the altar at the completion of the censing.

The Deacon censes the Celebrant before passing the thurible back to the Thurifer who the proceeds to cense the Deacon, then Sub Deacon then other concelebrants and the acolytes collectively. He then turns about to cense the other servers and the congregation.

When they have been censed (collectively with the congregation), the torchbearers move in pairs into the sanctuary via the entrance near the pulpit without reverencing the altar, to kneel on the MC's cue, in the positions they normally occupy during high mass.

After the thurifer has censed the people, he goes to the position with the acolytes He waits until the torchbearers move forward and kneels with them on the MC's cue.

Eucharistic Prayer and Communion

The concelebrants now move forward to join the Celebrant, Deacon and Sub Deacon at the altar. Since the text of the mass is arranged *seriatim* in the book, there is no need for the MC to be in attendance. The concelebrants form around the altar as follows either side of the Celebrant, Deacon and Subdeacon and at the ends of the Altar. The Deacon and Sub Deacon will assist the Celebrant as required in covering/uncovering vessels and turning pages.

Sanctus and *Benedictus* as arranged with the Director of Music.

(In Place of the sacring bells which were put away after the *Gloria A Crotalus* will be used in their place at the points where they would have been used.)

At the end of the Eucharistic Prayer (i.e., before the commencement of the *Lord's Prayer*), the MC gives a cue, at which Thurifer 1 stands, genuflects and leaves the sanctuary and, at the proper time, uses the pulpit door to join Thurifer 2 and the canopy bearers for communion. On the same cue the torchbearers rise, genuflect before the altar and exit via the pulpit steps, placing their torches, still alight, in the stands outside the cookhouse. *If the torchbearers are to act as canopy bearers, the torches can be extinguished and put away.*

The torchbearers return, via the pulpit door, to their places in the nave.

After the *Agnus Dei* and *Invitation to Communion*, the MC gives a further cue on which the Acolytes, Crucifer and MC kneel on the bottom step in front of the altar in readiness for communion.

The concelebrants receive communion, standing, at the altar and then return to their places Whilst the Celebrant, Deacon, Sub Deacon and Crucifer communicate the servers (MC and Acolytes) on the step-in front of the altar.

The thurifers, canopy-bearers and torchbearers receive their communion in the center of the communion rail. After they have communicated, the thurifers go via the pulpit door to the cookhouse and the torchbearers go to the place where their torches were left. The canopy-bearers move to stand by the canopy.

If the torchbearers are to act as canopy-bearers, they move to stand by the canopy.

During the people's communion, two of the canopy-bearers go to light the candles at the Altar of Repose, using tapers placed at or near the lectern. The other canopy-bearers remain by the canopy. If there are no canopy bearers, the MC will arrange for the candles to be lit by the torchbearers, or he will light them himself.

Post Communion

After communion, those who have administered the elements return to the altar, as at High Mass. After placing the vessels on the altar, they kneel before it briefly in silence. When they rise (at the cue of the Celebrant) the post-communion hymn commences. Concelebrants move back to their places and the Sub deacon return to the Altar.

The remaining Hosts are placed into one ciborium which is left on the altar. The chalices and other ciboria are removed to the rear Altar table by the Deacon and the Subdeacon performs the ablutions.

A single post-communion prayer is said (not followed by “*Father, we offer ourselves ...*”), after which the MC removes the service book and any other impedimenta from the altar.

There may be some suitable music (such as a very brief motet) interpolated at this time to cover necessary movement in preparation for the censuring of the sacrament and the procession. Alternatively, it may be considered desirable for these things to be done in silence.

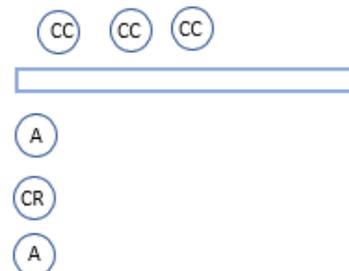
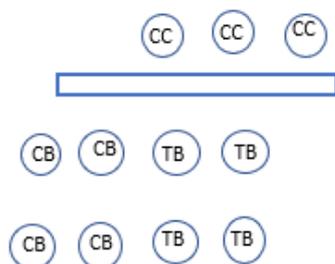
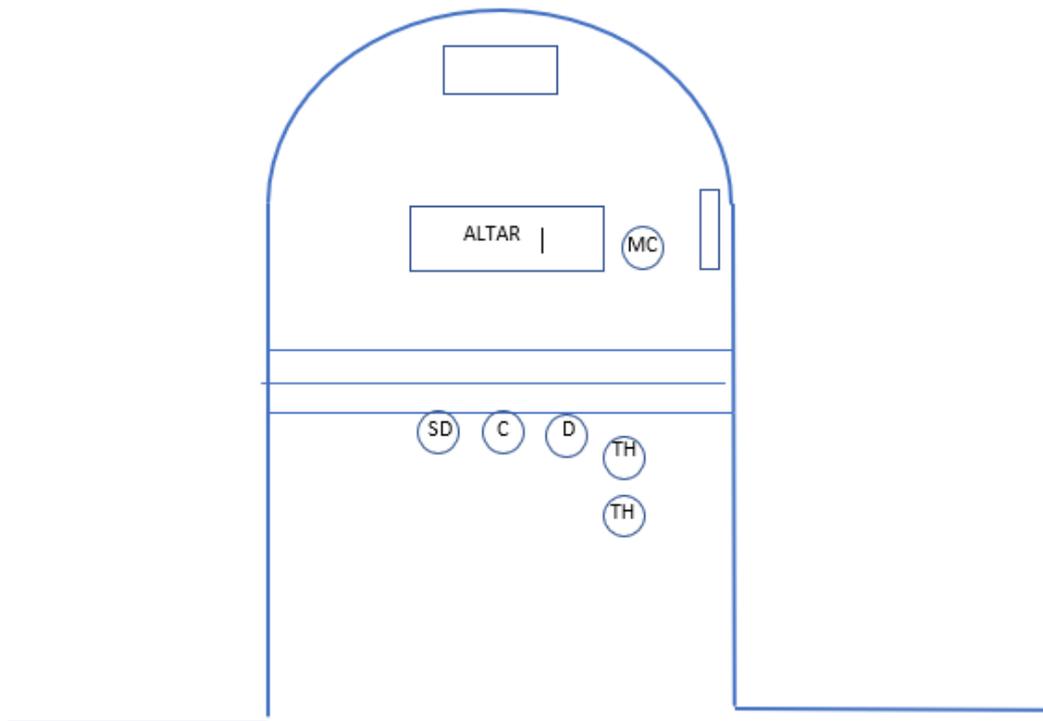
Censing of the Blessed Sacrament

The Celebrant goes to the repository, where the chasuble is exchanged for the cope. He waits in the repository until the MC has provided the concelebrating priests and other clergy with lighted candles.

The MC signifies to the acolytes and Crucifer to move to their positions in readiness for procession. They stand below the bottom step, as per the diagram below., facing inwards.

Torchbearers (with lighted torches) and the canopy-bearers (with the canopy) also take up positions in readiness for the procession, as per the diagram. The MC obtains the humeral veil at this time. *If the torchbearers are acting as canopy-bearers, they follow the instructions for canopy-bearers from this point forwards.*

N.B.: The positions taken by the Crucifer, acolytes, torchbearers, and canopy-bearers have been determined so as to maximize the congregation's view of the censuring of the sacrament.



Note the position of the MC, who remains standing (except when participating in the double genuflection before the procession). This position enables the MC to maintain visual contact with all participants and to give appropriate cues.

At the MC's cue, the Celebrant then takes up position centrally at the high altar, kneeling on the step flanked by the Deacon and Sub Deacon. The other clergy position themselves as in the diagram (where they are shown as "CC"). The thurifers are motioned to enter.

Both thurifers enter and incense is put on without blessing (via AP1). Thurifer 2 (with the larger thurible and the boat) is first to have incense put on. He leaves the boat with the Deacon and stands aside on the pavement below the altar epistle side. Thurifer 1 then kneels beside Deacon to have incense put on, after which he retrieves the boat.

The sacrament is censed, using the smaller thurible, after which Thurifer 1 joins Thurifer 2.

Procession to the Altar of Repose

The MC places the humeral veil over the Celebrant's shoulders. The C Deacon and the Sub Deacon rise and move to the altar, where they assist the Celebrant to take up the ciborium and arrange the humeral veil. The Celebrant, Deacon and Sub Deacon turn to face the people. All stand and, at a signal from the MC, all apart from the Celebrant, Crucifer, acolytes and canopy-bearers make a double genuflection together.

N.B.: The MC, thurifers and torchbearers DO participate in the double genuflection.

The MC gives the cue for the procession to commence. It moves, via the centre and north aisles, in the following order -

Acolytes and Crucifer
Torchbearers (in pairs)
Concelebrating priests (in pairs)
MC
Thurifers
Celebrant (under the canopy) flanked by the Deacon and Sub Deacon.

The Deacon and Sub Deacon walk either side of the Principal Celebrant in the centre aisle, holding the cope. In the north aisle, they walk in a pair behind the canopy.

Note

It is particularly important that the procession holds together as a unit and does not become divided into front and rear components. The Acolytes and Crucifer must ensure that the pace which they set allows the Thurifers and canopy bearers to keep up with them. Similarly, the Thurifers and canopy bearers must not allow the front part of the procession to draw away from them.

At the Altar of Repose

On arrival at the chapel, the acolytes and crucifer stand along the left wall and the torchbearers kneel along the right wall (leaving as much room for thurifers and MC as possible). Concelebrating priests kneel along the back wall of the chapel, to the right - so as not to obstruct the progress of the Blessed Sacrament.

The thurifers stand one on either side of the chapel to the front of acolytes and torchbearers, having organised themselves so that Thurifer 1 (with the smaller thurible) is on the right side. Thurifer 1 must carry the boat.

The canopy stops at the entrance to the chapel. As soon as the Principal Celebrant enters the chapel the canopy-bearers return the canopy to its place and stand beside it.

The Celebrant, Deacon and Sub Deacon and the MC move to the altar step. The MC kneels at floor level while the Celebrant, Deacon and Sub Deacon go to the altar, where the ciborium is placed on the corporal. The Celebrant, Deacon and Sub Deacon descend below the step, make a double genuflexion, rise and kneel on the step.

Thurifer 1 moves to the step and incense is put on (Thurifer 1 only) and the sacrament censed.

One of the Deacon rises, makes a double genuflexion, places the ciborium in the tabernacle which he locks, folds the corporal, and places it in the burse. The MC removes the humeral veil from the Celebrant's shoulders and folds it, leaving it on or under the credence.

All within the chapel now stand and make a double genuflexion (except for the Crucifer and acolytes).

A procession now returns (in a seemingly fashion, but quite briskly) in single file to the sacristy without any recognition of the High Altar. The order of the procession is -

Thurifer 1
Thurifer 2
Acolyte
Crucifer
Acolyte
Torchbearers (in single file)
Concelebrating priests (in single file)
MC
SD
D
Celebrant

The canopy-bearers join in this recessional, following the torchbearers. (The concelebrants may need to pause to allow this to happen)

Stripping of Altars

Torchbearers – even if they have acted as canopy-bearers - (still in red cassocks) work quickly and quietly to put out candles, and remove them, clear the credence table, remove books, etc. The chairs used for the washing of feet will not be taken away at this time.

Meanwhile, the Celebrant and one of the Deacon remove vestments and puts on purple stoles. Acolytes change to black cassocks.

Torchbearers, canopy-bearers, and thurifers are expected to remain quietly in the sacristy during the next part of the service.

The MC obtains the water, hyssop (rosemary) and towels from the sacristy.

The acolytes lead MC, Deacon and Celebrant to the Lady Chapel (moving via the chancel). The Celebrant and Deacon stand before the chapel altar Celebrant in the centre, Deacon to his right, and MC to the left), while the acolytes proceed to strip it.

When the chapel altar has been stripped, the acolytes move to the nave altar and begin stripping it. While they do this, the MC and assisting Deacon the Celebrant to wash the altar stone of the Lady Chapel altar and to dry it.

The MC, Deacon and Celebrant then move to the nave altar, waiting, if necessary, for the acolytes to finish stripping it. The acolytes move to the High Altar and begin stripping it.

The MC lowers the sanctuary lamp, which is extinguished by the Celebrant. The lamp is left in the lowered position.

When the acolytes have finished stripping the High Altar, they move to stand in front of the concelebrating priests chairs while the MC and Deacon assist the Celebrant to wash the altar stone of the High Altar and to dry it.

The acolytes then lead the MC, Deacon and Celebrant from the sanctuary to the sacristy (via the pulpit steps) without any acknowledgement of the High Altar.

The removal of High Altar candles crosses etc. is left until most of the congregation have departed.

All servers should remain after the liturgy to assist the MC and the Sacristan to prepare the sanctuary for the following morning.