

ST PETER'S EASTERN HILL

*Diocese of Melbourne - Anglican Church of Australia
Parish Church of the City since 1847*



ANNUAL REPORT - 2018

Table Of Contents

Annual Meeting Agenda	3
Annual General Meeting Minutes (2017)	4
Parish Statistics	10
Parish Council Attendance	11
Vicar's Report	12
Churchwarden's Report	18
Finance Report (for the year ended 30 th Sept. 2018)	21
St Peter's Eastern Hill Charitable Foundation	35
Music at St Peter's Eastern Hill	36
St Peter's Bookroom	37
Sacristy	39
Lazarus Centre Chaplaincy	40
The Server's Guild of St Peter's	41
RMIT Chaplaincy & Lay Ministry report	42
The St Peter's Social Enterprise	43
Pastoral Care	45
The Institute of Spiritual Studies	46
Hospitality at St Peter's	47
The Friends of St Peter's Group	48
Synod 2018	49
Elections and Appointments	50



Parish Governance Act 2013:
Schedule 1 (3.4)

Notice of Statutory Parish Meeting
Parish of St Peter, Melbourne

to be held on Sunday 25 November 2018
at 11:45am in the Parish Hall.



AGENDA:

1. Convening of Meeting
 - 1.1 Acknowledgment of country and prayer
2. Attendance List & Apologies
 - 2.1 Tabling of the Updated 2018 Parish Electoral Roll
3. Minutes of the 2017 Annual Meeting and Matters Arising
4. Parish Electoral Roll - tabled
5. Vicar's Report.
6. Parish Council and Churchwardens' Report
7. Treasurer's Report - 2017/18 Accounts & Budget; 2016/17 Audited Accounts
8. Reports by Other Parish Groups - tabled for discussion
9. Elections and Appointments - Wardens, PC, Incumbency, Auditor
7. General Business
8. Close

Rev'd Dr Hugh Kempster - Vicar and Chair of the Annual Meeting
Dr Stephen Duckett - Chair of Parish Council
Nick Browne - Secretary of Parish Council



Parish of St Peter, Melbourne

Minutes of Annual Meeting held
on Sunday 26th November 2017

in the Parish Hall.



1. Convening of Meeting and Prayer:

The Vicar, who chaired the meeting , welcomed everyone and opened the meeting at 12.15 pm with prayer, with an acknowledgement of country . Father Hugh made special thanks to Caroline Rutherford for the soup lunch she annually provides before the AGM.

1.1 Reading of the Notice of Meeting

The notice of the Annual Meeting of the parish, as displayed and published in the Annual Reports, was taken as read.

2. Attendance List & Apologies:

Present:

- Fr H Kempster (Chair)
- K Campbell-Pretty
- D Aspin
- J Chapman (Minute secretary, Parish Council)
- G Churchman
- W Southey
- P Binks
- D Ferguson
- P Ondaatje
- A Scott- Pendlebury
- J Sturgess
- R Rei
- D Clark
- R Boddee
- L Eggington
- S Duncan
- P Jones
- C Mc Craith
- P Harvey
- N Lambarde-Scott
- S Hibberd
- P Swindells

- G Mc Pherson
- C O'Connor
- R Arvidson
- C Wilson
- P Bryce
- L Giang
- C Rutherford
- G Wratten
- H Drummond (Parish Council)
- A Raiskums
- P Barnett
- C Barnett
- E Newton
- H Hughes
- C Angus
- S Wuttke
- P Wild
- R Ellyard
- K Perugia
- S Dowe
- D Mitterdorfer
- Fr Philip Gill
- D Spriggs (Parish Council)
- B Kellett
- N Kellett
- S Southall
- M Sutherland
- G Sutherland
- J Munro (Parish Council)
- A Taule'alo
- K Shang (Parish Council)

Apologies: Stephen Duckett (Vicar's Warden); Nick Browne (Parish Secretary); Rhonda Mach; Anne Wuttke; Dee Hodgetts; E Prideaux; J Sasse; J Taff; G and D Best

The apologies were noted

2.1 Tabling of the Parish Electoral Roll

The Electoral Roll of the parish was tabled.

3. Minutes of the Previous Annual Meeting:

It was moved by Father Hugh that the minutes of the Annual Meeting held on 22 November 2016 be accepted as a true and accurate record subject to the correction that the attendance of J Chapman and D Aspin at the 2016 AGM be recorded.

CARRIED

There were no matters arising.

4. Vicar's Report:

The Vicar tabled his report as circulated in the Annual Reports and was taken as read. Father Hugh made specific reference to:

4.1 Special acknowledgment was given to the contributions given to St Peters by Bishop Graeme Rutherford; Father Graeme Brennan and Sister Avril Dover.

4.2 Mission Action Plan: Reference was made to the parish mission of Catholic Evangelism and Growing in God's Love; and the ongoing importance being placed on Outreach; Social Justice; Families, Children and Young People (incorporating the initiatives in RMIT Chaplaincy); Pastoral Care (with the pastoral care team being rebuilt in 2018); Stewardship (emphasizing the improved budget situation and progress towards a balanced budget); Faith Development (with special reference to Father Greg and lay members of the parish who are a wonderful resource to the parish in the area of evangelism).

4.3 Highlights of 2017: Initiatives to advance Forgiveness and Kindness in the parish; the RMIT Chaplaincy initiative; the Klinger Scholarships; steps to nearing a balanced budget; site development including the corner plaza and restoration of the Wayside Cross of Sacrifice.

4.4 Fundraising: Father Hugh introduced Krystyna Campbell-Pretty, Chair of the Charitable Foundation Fundraising Committee who reported on recent progress on the Corner Plaza development and its anticipated completion by November 11, 2018. Father Hugh thanked Krystyna for her contributions to the fundraising committee, in particular opening her home for a recent fund raising piano recital.

4.5 Father Hugh gave thanks to the Parish Council for their work during the year and especially to those retiring members: Helen Drummond (Warden); David Spriggs; and Tye Joyce

4.6 The Vicar concluded by announcing the Volunteer of the Year, Di Clark , especially for her pastoral work; and this was received with acclamation.

5. Parish Council and Churchwardens Report.

5.1 The Churchwardens' Report, as printed in the Annual Reports and was taken as read. Helen Drummond spoke to the Warden's report and gave special mention of the progress towards a balanced budget. She thanked the parish for the gifts given to her on her retirement as a Church warden.

5.2 Finance report : As the Treasurer was an apology for the meeting Father Hugh presented the Financial report.

5.2.1 Accounts for the church financial year 2016- 2017 had been circulated and Father Hugh asked for any questions. Special reference was made to:

- The Auditor had given a letter of approval (with one correction- maintenance should read \$30,00 not \$300,000)
- It was noted that the accounts represented a good result over the last year, showing an improvement in the budget and steady progress towards the aim of achieving a balanced budget in the future.
- Shares had been doing well
- Generous giving by the community was acknowledged
- Commercial income was slightly lower than forecast
- Expenditure came under budget by approximately \$20,000.

It was moved by Father Hugh on behalf of the Treasurer and seconded by H Drummond that the financial report and accounts for the Church financial year 2016-17 be accepted. CARRIED

5.2.2 Parish Budget 2017-18- Fr Hugh tabled the budget for the next year, and special reference was made to:

- The parish has budgeted conservatively on income
- Forecasted deficit is \$18,000
- We are blessed with a number of non-stipendary priests
- Extensive work has been undertaken on restoration of the vicarage and vicarage garden by Dr Ree Boddee

In discussion, Carol O'Connor indicated that the Book Room had been audited in 2017 and she thanked the parish for their support. Father Hugh thanked Carol for her careful management of the accounts and all other aspects pertaining to the Book-room.

David Aspin acknowledged the immense amount of work being done by clergy and parishioners in the parish to improve the financial situation and this was received with acclamation.

It was moved by Fr Hugh on behalf of the Treasurer and seconded by H Drummond that the Budget for 2018 be accepted. CARRIED

6. Election of Churchwardens & Parish Council:

6.1 Churchwardens & Parish Council

Two nominations were received for Churchwardens and, as there no election was required, they were announced as duly elected. They are: J Munro; and N Lambarde Scott

Seven nominations were received for Parish Council and, as there was no election required, they were announced as duly elected. They are:

N Browne
J Chapman
C McGovern
K Shang
R Stuckey
S Wuttke
P Yewers

These nominations were received with acclamation.

6.2 Auditor(s)

It was moved by Fr Hugh on behalf of the Treasurer and seconded by Sue Wuttke that the parish- appoint Yates Partners as the auditor for the coming year. CARRIED

6.3 Incumbency Committee

Two nominations were received, with no nominations for the reserve list and, as there no election was required, they were announced as duly elected. They are:

R Ellyard
B Kellett

No Churchwarden representative to the committee was announced.

6.4 Vicar's appointments

The Vicar announced that S Duckett will continue as the Vicar's Warden and Chair of Parish Council for the coming year and also announced W Southey and P Wild as his nominees to Council

7. General Business.

7.1 Annual Reports

It was moved by Fr H Kempster and seconded by R Ellyard that the reports as tabled in the Annual Reports booklet be received and noted. CARRIED

Contributors of reports to the Annual Reports were thanked, with discussion on the following matters:

- Helen Drummond indicated that a new person needed to be approached to take responsibility for flowers in 2018
- A Raiskums reported that the choir appeal had been extremely successful and raised four times the amount they had expected. He thanked everyone for their support

Rachel Ellyard thanked everyone who had prepared reports and asked that the parish record its formal thanks to the Vicar for his immense work and contributions to leading such a complex parish as St Peters and for his pastoral care and support for parishioners. This was supported with acclamation

9. Closing.

The meeting ended with the Grace at 1:15pm.

Parish Statistics : for the year ended 30th September 2018

	2017-18	2016-17
Number of public services held (excl. weddings, funerals etc)	600	599
Number of public Sunday services held	212	223
Number of public services held in residential facilities	0	0
Total yearly attendance at all public services	11,990	12,543
Total yearly attendance at all Sunday services	7,909	8,432
Total number of acts of Communion in public services	9,794	10,294
Total number of Sunday Acts of Communion	6,853	6,959
Total other Acts of Communion (incl. hospital, homes etc)	103	134
Total attendance at Christmas Day / Eve services	414	376
Total number of Acts of Communion at Christmas Day / Eve services	367	335
Total attendance at Easter Day / Eve	301	279
Total acts of Communion at Easter Day / Eve services	288	264
Number on the Church Electoral Roll presented at Annual Parish Meeting	125	154
Total number of Baptisms	11	7
Number of children admitted to Holy Communion	2	3
Number of persons (non-children) admitted to Anglican Communion	0	2
Number of confirmations	5	2
Number of funerals	11	12
Number of marriages conducted in the churches of the parish	6	7
Number of marriages conducted elsewhere	0	1
No. of continuing home / small groups	6	6
Total no. of persons in continuing home/small groups	111	135
Est. frequent attenders: pre-school	4	5
Est. frequent attenders: primary	12	15
Est. frequent attenders: secondary	4	3
Est. frequent attenders: post secondary (under 25)	7	4

Parish Council Attendance 2017-18

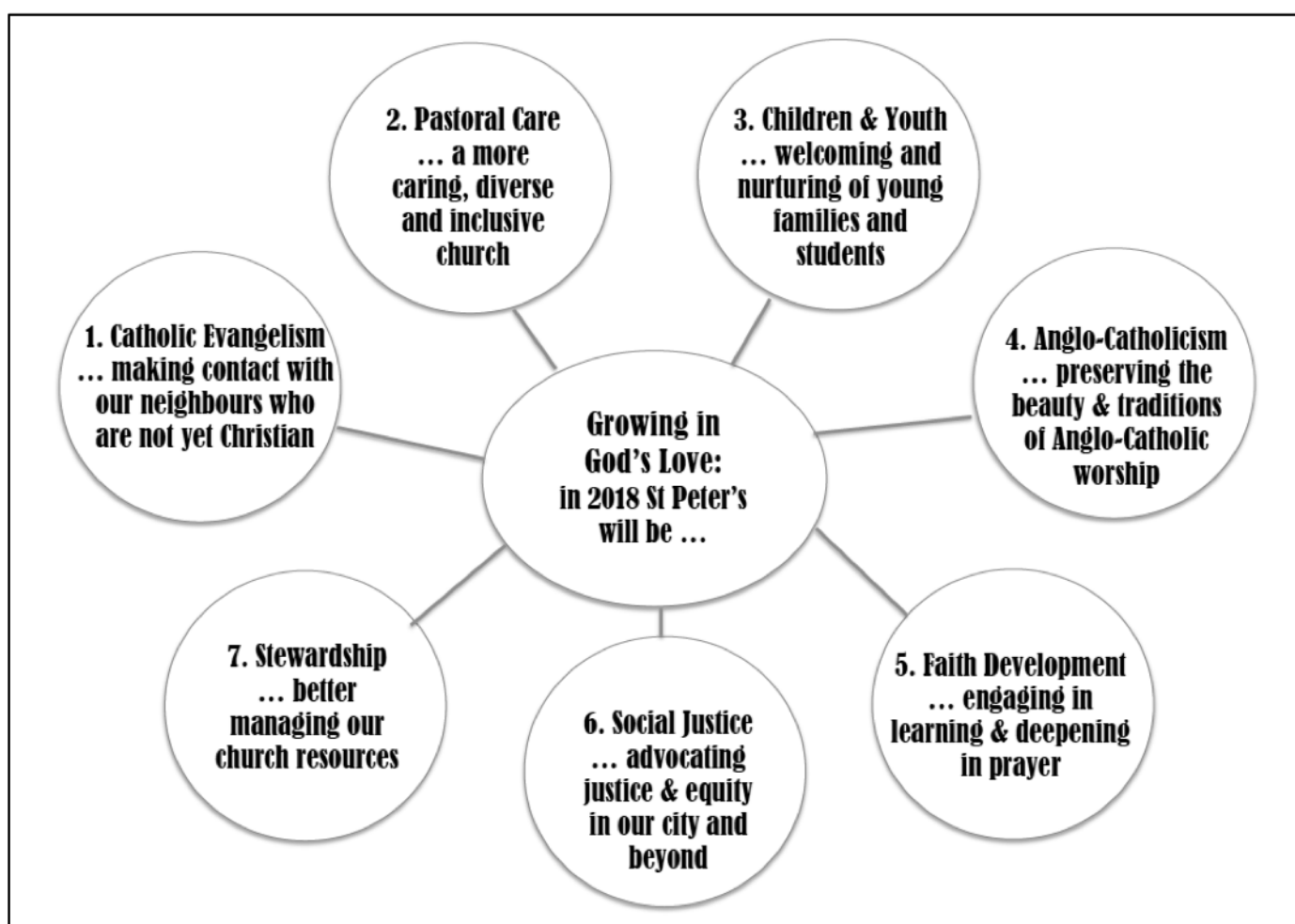
Member	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Oct	Total
<u>Fr Hugh Kempster</u>	✓	✓	✓	✓	a	✓	✓	✓	✓	✓	9
<u>Stephen Duckett</u>	✓	✓	✓	✓	✓	✓	a	✓	✓	✓	9
<u>Nick Lambarde-Scott</u>	a	✓	✓	a	✓	✓	✓	✓	✓	✓	8
<u>Jane Munro</u>	✓	✓	a	a	✓	Resigned from Council					3
<u>Rwth Stuckey</u>	✓	a	✓	✓	✓	✓	✓	✓	✓	✓	9
<u>Judith Chapman</u>	✓	✓	✓	a	Resigned from Council						3
<u>Nicholas Browne</u>	✓	✓	a	✓	✓	✓	✓	✓	a	✓	8
<u>Catherine McGovern</u>	a	a	✓	a	a	✓	a	✓	a	a	3
<u>Kelly Shang</u>	a	a	✓	✓	✓	✓	✓	✓	✓	a	7
<u>William Southey</u>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	10
<u>Peter Yewers</u>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	10
<u>Peter Wild</u>	✓	✓	✓	✓	a	✓	✓	✓	✓	✓	9
<u>Sue Wuttke</u>	✓	✓	✓	a	✓	✓	✓	✓	✓	a	8

Vicar's Report

My report to the Annual Meeting of the Parish this year will cover two primary strategic areas: (a) Mission Action Plan 2015-18 (b) Governance and management of a program-sized church.

A) MISSION ACTION PLAN 2015-18

This year we come to the end of our current Mission Action Plan (MAP) that we commenced in 2015, the year of our Parish Mission led by Bishop Stephen Cottrell. At a planning day the 2017-18 Parish Council started work on the 2019-22 MAP, and the incoming Council will finalise this and present it to the 2019 Annual Meeting. David Spriggs, PC nominee and CEO of the not-for-profit organisation Infoxchange, has kindly agreed to drive this Mission Action Planning process with the new Council. A significant portion of my Vicar's report to the Annual Meeting this year will be a reflection on the 2015-18 MAP framework, to reflect on our achievements and challenges, and to look ahead towards what our mission imperatives might be in the coming years. At the heart of our MAP for the past three years has been our mission statement: "Catholic Evangelism: Growing in God's Love."



1) Catholic Evangelism ... making contact with our neighbours who are not yet Christian

Are we making contact with those who are not yet members of our church? In a word, "yes"! This has been one of our great successes since Bishop Cottrell's visit. I don't think that we are afraid of the "E" word any more at St Peter's. In 2015 I heard people whisper about their new Vicar: "Fr Hugh is an Evangelical." These days "Catholic Evangelism" is a phrase that is integral to our common parlance as a parish. There are now numerous St Peterites who I would describe as "Catholic Evangelists" in their parish life and ministry. To offer just a few examples of this: our weekly program of welcome and hospitality with visitors and new parishioners; the RMIT Chaplaincy; the Corner Plaza development;

support for the vision of a social enterprise coffee cart trading 5 days a week; the Corpus Christi High Mass procession through the City; “Ashes to Go” at Parliament Station; our Choir’s revitalised concert program and the list goes on. In my opinion Catholic Evangelism has become one of our significant strengths as a parish over the past three years; we are walking the talk and have plans in place to further build on this.

2) Pastoral Care ... a more caring, diverse and inclusive church

Are we a more caring, diverse and inclusive church in 2018? Frankly, yes and no. While our Catholic Evangelism and outreach programs have flourished, and we certainly continue to be a welcoming congregation for LGBTIQ+ people of faith, we have struggled in the area of Pastoral Care. It has been a case of two steps forward and one step back. I would like to make two observations here.

Firstly, due to budget cuts, the Parish decided not to replace Bp Graeme and Fr Graeme following their retirement. This halving of stipendiary priestly ministry (from 2 EFT to 1 EFT) has of course had a significant impact; most markedly in the area of Pastoral Care. In 2017 I appointed Di Clark as the volunteer Pastoral Care Coordinator, and she has done a great job of building up a team of volunteer parishioners and non-stipendiary clergy. But there are gaps, and I have to confess that we cannot offer the level of pastoral care that we have in the past. The volunteer pastoral care team is essential, and I am deeply grateful to them for their generous and skilful pastoral work, but we are certainly missing a second stipendiary parish priest. Sadly this is out of our reach financially as a parish at the present time, but as we work on the 2019-22 MAP I would urge the incoming Parish Council to be aware of this crucial need.

A second area of challenge for us as a parish is inclusion, or perhaps more accurately incorporation of newer parishioners. Over the past year we have lost a number of newer parishioners in leadership positions as a direct result of what we might call “white-anting.” This is devastating to those of us who work so hard to bring new people into our church community. It is the work of a few, not intended to be malevolent I am sure, but the impact on our growth and spiritual health as a church is significant. “White anting” is an insidious thing: an unkind comment here; an inappropriate joke there; gossip behind closed doors or over a cup of tea after Mass. Sadly it is part of our culture. It may not seem too damaging, but over months and even years, it builds into an attack on targeted individuals within our faith community, usually people in leadership. I have experienced this personally, and so have a number of parishioners who have come to me pastorally. It is a spirit at work in the parish that is in direct opposition Spirit of Christ. This behaviour is sinful. Admittedly, it is found in most churches in one form or another; the church growth literature identifies it as “Old Guard vs New Guard.” But it is particularly rife in certain circles at St Peter’s. Here’s my challenge to you for 2019: if you witness unkind gossip, or find yourself caught up in it, please don’t tolerate it any more; call it out, and stop it. Enough is enough!

3) Children and Youth ... welcoming and nurturing of young families and students

Although we have room for growth, St Peter’s can be accurately described as “welcoming and nurturing of young families.” We have a small but strong Children’s Ministry at St Peter’s, focused around the 9.30am Family Service, but not exclusively. The number of families regularly attending worship has not grown dramatically over recent years, but we have a solid and healthy group, that is of great value to our Mission at St Peter’s. Katherine Barnett has led this ministry for many years, and I am deeply grateful for her faithful ministry week after week, year after year. For the past two years Klingner Scholar, Colleen Clayton, has given a dedicated focus to this area of ministry, assisted in 2018 by Lynda Crossley, also a Klingner Scholar. We have yet to award the 2019 Klingner Scholarships, but have short-listed two strong applicants who may be able to help, and we will be conducting interviews in the coming weeks. This year’s Children’s Mass on Christmas Eve will also be a confirmation service, presided over by Bishop Genieve Blackwell; a sign of growth.

One year into our contracted leadership of RMIT Chaplaincy Alae Taule'alo has been very well received by the University, he is doing an excellent job, but as yet there has been no visible flow-on to our worshipping congregations. It is a sensitive area, because the Chaplaincy is Multi-faith, and our ministry there must of course be unconditional and non-proselytising. That being said, our ongoing professional relationship with RMIT University has already opened up opportunities for Catholic Evangelism, and it is our hope that over time St Peter's will be able to leverage on this relationship and become what might be termed a "University Church." This is a strategic direction for the new Parish Council to address in the 2019-22 MAP.

4) Anglo-Catholicism ... preserving the beauty and traditions of Anglo-Catholic worship

This area of the MAP is another of our proven strengths as a parish over the past three years. Despite the current context of sharp decline in mainstream church attendance, negative press due to the important work of the Royal Commission into Institutional Responses to Child Sexual Abuse, and an increasing array of competing Sunday activities, we are successfully preserving the beauty and traditions of Anglo-Catholic worship at The Hill. Our 8am BCP Mass and 9.30am Family Mass congregations are struggling to maintain attendance levels, but the 11am High Mass has experienced modest growth over the 2015-18 period despite deaths of parishioners and a few people leaving the congregation for various reasons. The Servers' Guild numbers are always a challenge, but Head Server Peter Bryce continues to maintain a strong team of dedicated servers, assisted by our Sacristan Adam Blackmore, and more recently Lay Minister Alae Taule'alo. As well as a powerful work of Catholic Evangelism, the Corpus Christi High Mass bore beautiful witness to St Peter's growing in God's love through our Anglo-Catholic worship.

5) Faith Development ... engaging in learning and deepening in prayer

Bp Graeme, prior to his retirement, was the St Peter's staff member tasked with this area of responsibility. Although we are all missing him, I am pleased to report that this area of Mission overall remains strong. Parishioner and PC Secretary, Nick Browne, has successfully taken up the Chair of the Institute for Spiritual Studies (ISS) assisted by the ISS Committee. One of the highlights of this year's ISS program was the Spring Symposium, with an engaging day reflecting on "Faith in the Public Square" led by Fr Rod Bower, the Rev'd Dr Robyn Whitaker, and Dr Stephen Duckett. The Mystics Anonymous contemplative prayer group has remained steady, meeting most Wednesday afternoons, and we still run one or two Advent and Lenten courses each year as well as an occasional after-Mass program for parishioners. Fr Greg Davies, National Director of Education for Ministry (EFM), has offered EFM training to parishioners since entering into a Parish Partnership with us last year.

One area of growth for 2019 that I would like to see is in our "deepening in prayer" as a church. We had a number of Quiet Days in 2018, but have not had a parish retreat for a couple of years. On Friday 15th and Saturday 16th February 2019 there will be a leadership retreat at the Community of the Holy Name (CHN) for the new Parish Council, all parish staff and key volunteers are also encouraged to attend. I am also planning a parish retreat at CHN later in the year open to all parishioners.

6) Social Justice ... advocating justice and equity in our city and beyond

Social Justice is another area of strength in our Mission at St Peter's. Last year the Lazarus Centre celebrated 25 years since its foundation by Jean Henderson and Joyce Newton. Recently Geoff Ryan, Manager Parish Partnerships with Anglicare Victoria, said to me: "Fr Hugh, I don't know if you realise just how well known and respected the Lazarus Centre is around Melbourne, and in fact around Australia." Here I must acknowledge the unstinting leadership of the Rev'd Louise Lang, Team Leader Homeless Services with Anglicare Victoria, Coordinator of the Lazarus Centre,

and more recently a Deacon at St Peter's, serving particularly at the 9.30am Family Mass. We are already missing her since she moved with her husband Fr Andrew Lang to work in South Australia.

A new development in this Mission area is the coffee cart social enterprise, which we have been piloting on Sundays for more than three years. As the Corner Plaza nears completion, we are now only a few months away from five-days-a-week trading. The St Peter's Foundation seeded the social enterprise, and just over a year ago encouraged us to establish an independent body. I am currently serving as the inaugural Chair of St Peter's Eastern Hill Social Enterprise Inc., but hope to soon pass this on. We have an excellent Board of parishioners and others experienced in the hospitality industry, have developed a Business Plan, and are currently fundraising for a coffee cart caravan from which to trade. On the operational side, Dr Ree Boddé has been working voluntarily as business manager since our Head Barista, Adolf Mora, needed to work on Sundays. The good news is, Adolf has affirmed that he wants to work for us when we start trading from the Corner Plaza. I would also like to acknowledge new St Peter's Foundation Trustee, Paul McConville, for his mentorship. Paul's day-job is Manager Catering and Retail at State Parliament; in his spare time he is Chairperson and Director of Kinfolk, a successful Melbourne-based social enterprise.

7) Stewardship ... better managing our church resources

For me this has been the most frustrating of all our MAP areas of focus, despite expert leadership from our Wardens and Treasurer. At one level, we have been doing extremely well in "better managing our church resources." We have reduced costs significantly, saving clergy costs by around \$100,000 per annum because we have not replaced two retired clergy. We also increased our income by about \$25,000 per annum when we moved the parish office, and the RMIT Chaplaincy contract brought in an additional \$50,000 per annum of income for staff employment. In addition, we have effectively tightened up on run-away spending in the area of property and maintenance. But all these hard-won savings, and increases in income, have essentially come to nothing as far as the bottom line is concerned. As the Treasurer reports in detail elsewhere, our costs are skyrocketing. The Diocese of Melbourne alone will be billing us for \$110,000 for assessment and insurance in 2019; that is enough to run a small parish! In a year that the Parish Council had every expectation of delivering our first balanced budget in years, we are yet again in deficit. The task of balancing the budget will remain as one of the biggest challenges for the incoming Parish Council as we work on the 2019-22 MAP.

B) GOVERNANCE AND MANAGEMENT OF A PROGRAM-SIZED CHURCH

Many of the successes and challenges for us as a parish, that I touch on above in my reflections on the St Peter's 2015-18 MAP, would make good case-studies for a book that might be titled: "Crossing the Divide: Growing from a Pastoral-sized to a Program-sized Church." I have been reflecting with my Diocesan "coach" this year on an article: "How to Minister Effectively in Family, Pastoral, Program, and Corporate Sized Churches," by Roy M. Oswald, former Senior Consultant with the Alban Institute. Our average Sunday attendance in 2017-18 was 152. This puts St Peter's in the space between a Pastoral-sized church (50-150 active members) and a Program-sized church (150-350 active members). The dynamics at St Peter's of cutting down newer members who take up leadership positions, for example, that I refer to above, is a classic manifestation of this reality. The "old guard" want things to stay the same, and new people threaten that stability: "It's not the way we do things at St Peter's." But if we are to grow as a church, we must not only be "nice" to new comers (so long as they don't get above their station), we must fully embrace and support "the new guard" as they become engaged at every level of our church.

Here are one or two extracts from Roy Oswald's paper that you may be interested to read:

The Pastoral Church (50 to 150 active members)

Clergy are usually at the center of a Pastoral Church. There are so many parental figures around that they need someone at the center to manage them. A leadership circle, made up of the [vicar] and a small cadre of lay leaders, replaces the patriarchs and matriarchs of [a smaller church]. The power and effectiveness of the leadership circle depends upon good communication with the congregation and the ability of the pastor to delegate authority, assign responsibility, and recognize the accomplishments of others. Without such skill, the central pastoral function weakens the entire structure. The clergyperson becomes overworked, isolated, and exhausted, may be attacked by other leaders, and finally the harmony of the fellowship circle degenerates

Clergy consider a congregation's transition from Pastoral to Program size the most difficult. One can expect enormous resistance on the part of a Pastoral Church as it flirts with becoming a Program Church. Many churches make an unconscious choice not to make the transition and keep hovering around the level of 150 active members. The two treasured features of a Pastoral Church that will be lost if it becomes a Program Church are ready access to their religious leader and the feeling of oneness as a church family, where everyone knows everyone else and the church can function as a single cell community

Without the backing of key lay leaders, the cost of moving from a Pastoral to a Program Church usually comes out of the [vicar's] hide. The parish may welcome the [vicar's] efforts in parish program development while still expecting all the parish calling and one-on-one work to continue at the same high level as before. Burnout and/or a forced pastoral termination can often result.

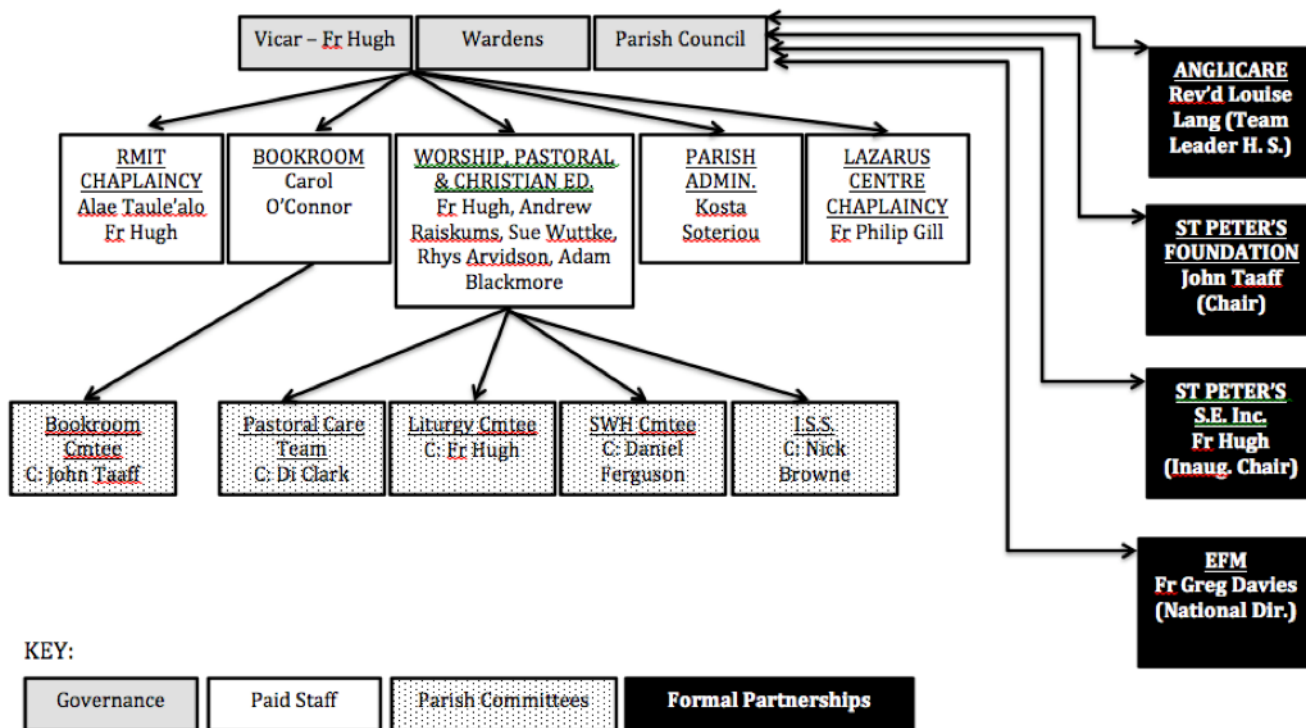
The Program Church (150 to 350 active members)

The Program Church grows out of the necessity for a high-quality personal relationship with the pastor to be supplemented by other avenues of spiritual feeding. Programs must now begin to fulfill that role. The well functioning Program Church has many cells of activity, which are headed up by lay leaders. These lay leaders, in addition to providing structure and guidance for these cells, also take on some pastoral functions. The Stewardship Committee gathers for its monthly meeting and the committee chair asks about a missing member. Upon being told that Mary Steward's daughter had to be taken to the hospital for an emergency operation, the chair will allow time for expressions of concern for Mary and her daughter. The chair may include both of them in an opening prayer. If the teacher of an adult class notices that someone in the class is feeling depressed, the teacher will often take the class member aside and inquire about his well-being. Even if the teacher eventually asks the pastor to intervene, the [vicar] has already received a lot of assistance from this lay leader

Key skills for effective ministry in a Program Church begin with the ability to pull together the diverse elements of the parish into a mission statement. Helping the parish arrive at a consensus about its direction is essential. Next the [vicar] must be able to lead the parish toward attaining the goals that arise out of that consensus. In the Program Church, clergy need to be able to stand firmly at the center of that consensus. To wilt in the face of opposition to this consensus will be seen as a lack of leadership ability. The Program Church [vicar] will also need to be able to motivate the most capable lay persons in the parish to take on key components of the parish vision and help make it become a reality. Developing the trust and loyalty of these parish leaders and ensuring their continued spiritual growth and development is another key part of the cluster of skills needed in the Program-sized Church.

One of the challenges for St Peter's is that our structure is clearly that of a Program Church (see the chart below) but at around 150 active members, across 4 Sunday congregations, many of us (the vicar included) have all the expectations of Pastoral Church, and we struggle to find the income required to run a Program Church. We really need to make a decision as a parish. Do we want to grow numerically? Do we want to be a genuinely welcoming congregation? If not, the reality is that in the coming years we will need to cut back on some of our beloved church programs: the Choir, the Bookroom, the RMIT Chaplaincy, the Lazarus Centre. I don't think any of us want that. But if we are to grow, then we must be intentionally welcoming – fully inclusive – of new parishioners. Together, we are the Body of Christ!

**ORGANISATIONAL STRUCTURE - ST PETER'S EASTERN HILL
GOVERNANCE, PAID STAFF, PARISH COMMITTEES AND FORMAL PARTNERSHIPS**



Church Wardens' Report

In September Parish Council had a planning day which included reflecting on what had gone well in 2018 and what we could have done better, that is the lessons to be learned. That reflection will be used as the basis for this year's Wardens' report. A short summary of the day is attached to this Report.

We started the day with one word descriptions of St Peter's. They provided a good summary of some of our positives and included: fellowship; home; transcendent; love; presence; human; traditional; and love. Some wag added the word 'incense'! Those words help convey what St Peter's is at its best. It's about a place of fellowship and one where we can experience in quite different ways over the different services, transcendence and the presence of God.

What we have done well

There were a host of examples of what St Peter's has done well in 2018. In this report we can only give a flavour reflecting some of the thoughts at the planning day, but more detail of the various ministries is incorporated in their separate reports presented at this annual meeting.

There were a cluster of responses about the positives relating to our worship. The music program was highlighted as something which is really special, particularly for those of us at the 11 o'clock service. Feast days got a special mention, especially the glorious Corpus Christi this year, but also the Feast of the New Guinea Martyrs, both of which were singled out as highlights and is important contributions to the wider community, especially in the case of Corpus Christi, as a celebration for Anglo Catholics across the diocese. 'Ashes to go', our annual imposition of ashes at Parliament station, an example of Catholic evangelism and outreach - was another offering which was celebrated. But it was not only the designated special days where St Peter's was seen to have done well: every Sunday we have magnificent liturgy at 11 o'clock.

Another success was the Children's Ministry which is flourishing and had another very good year. I would like to thank our Klingner scholars, Colleen Clayton and Lynda Crossley, for their contributions to this ministry and wish them well as they proceed to ordination. It will be important to ensure that the momentum we have established with this ministry continues into 2019. The 9:30 service generally continued to provide a good opportunity for parishioners to experience God's presence with a simpler style of worship.

Another success recognised in 2018 was the establishment of the RMIT chaplaincy, with Alae Taule'alo appointed as the Stipendiary Lay Minister for that outreach program. Another outreach was recognised was the Book room, which, in addition to its contributions here on site, provides a service to many Anglican conferences and meetings, as well as facilitating liturgical supplies to many churches around the diocese.

Our social justice mission was highlighted, especially the commencement of work on the corner Plaza which will provide an opportunity for training of Lazarus centre clients, as well as opening up the church to passers-by.

Finally we started a new faith formation program, EfM, adding to our strong development programs across the year.

Things that could be done better

Most comments about improvement related to our financial position. Although we can and do celebrate the many positives from 2018, they all come at a cost. Our income – including offertory

and rental income – is below our spending. So our budget is still not in balance and our forecast for 2019 is again unfortunately for a deficit. This is of course not sustainable in the longer term, and every year we run a deficit makes it more difficult the next year because of reduced share income. St Peter's is in transition. There are more activities and programs being run by the parish: RMIT, possible Lazarus expansion into the corner Plaza, the Lazarus centre itself is getting bigger. All this is happening with a reduced clergy presence. This transition is occurring incrementally so without rethinking how the whole parish works, and without the development of systems and procedures that you'd expect in a larger organisation. This is something parish council will need to turn its mind to in 2019.

2018 was a year when we also recognised the fragility of the parish. It is becoming harder to get volunteers for a number of key ministries, including hospitality. Hospitality is something that we all value here at St Peter's, most of us relying on others who see this as this calling and contribution. But it is not only hospitality where we are suffering from declining volunteering, and again this is something that will need to be thought about in 2019.

Finally 2018 was also a year when frictions between our social justice ministry, primarily through the Lazarus centre, and the needs of our congregations began to come into conflict. For part of the year our site looked like a campsite with many homeless people sleeping rough in our grounds. Unfortunately this reduced the appeal of the church to passers-by, some of whom we know were reluctant to come into our grounds to pray and keep silent in the church. Some of our parishioners were also concerned about their safety when they were coming to church. There are fewer people sleeping rough now but it is an ongoing tension that we have to do what and manage.

I would like to thank all who have served the parish in leadership roles, especially my fellow wardens during the year, Jane Munro who stepped down, Rwth Stuckey who stepped up, and Nick Lambarde-Scott who continued throughout the year. I would also like to pay special tribute to Catherine McGovern who has done a sterling job as Treasurer and is so assiduous in monitoring the finances and doing all she can to address a difficult financial situation. Finally, I'd like to convey my thanks to Father Hugh for his leadership in energy during the year.

Stephen Duckett (Vicar's warden Vicar's Warden on behalf of the other wardens)

Playing to Win (Roger Martin 2014)	In the case of St Peter's these could include...
<p>What is our aspiration for success?</p> <ul style="list-style-type: none"> • Future oriented • What does St Peter's exist to do? • What does winning mean for us? • Aspire to be the best • Playing to succeed starts with people, not money • Playing to play is not playing to succeed 	<p>To be a leading and flourishing Anglo-Catholic parish</p>
<p>Where will we play?</p> <ul style="list-style-type: none"> • Marketplace • Customer segments, channels, products, geography etc ... • Where will St Peter's not play? <p>How will we succeed?</p> <ul style="list-style-type: none"> • Competitive advantage eg cost / differentiation / quality 	<p>Anglo-Catholic worship in Melbourne</p> <ul style="list-style-type: none"> • Christians in Melbourne who wish to participate in Anglo-Catholic worship, delivered to a high standard • Geographical distribution – Greater Melbourne • Age distribution – all ages from children's ministry to middle aged and beyond <p>Social justice for marginalised people</p> <ul style="list-style-type: none"> • Lazarus Centre breakfast program • The corner Plaza development (job skills for homeless people) <p>RMIT chaplaincy</p> <ul style="list-style-type: none"> • developing priority / opportunity. <p>Faith formation and faith development <i>(Coherent overall approach required)</i> The Institute of Spiritual Studies, Education for Ministry program Mystics Anonymous, Lent and Advent programs St Peter's Bookroom</p> <p>Children's program</p> <ul style="list-style-type: none"> • Current highly successful model (depends on Klinger scholars) needs to be sustained <ul style="list-style-type: none"> • Standard and nature of worship • Frequency and regularity of celebration of the mass • Celebration of feast days • links between RMIT and the parish
<p>What capabilities must we have?</p> <ul style="list-style-type: none"> • Enablers to bring Where? and How? to life 	<p>Music program</p> <p>Servers' Guild</p> <p>Strengthening St Peter's community.</p> <ul style="list-style-type: none"> • foster a spirit of frankness, forbearance and encouragement • hospitality program • incorporating new people • pastoral care • fellowship, including the 'Friends of St Peter's' <p>Financial viability</p> <ul style="list-style-type: none"> • Permanently eliminate the budget structural deficit
<p>What mgmt systems do we need</p> <ul style="list-style-type: none"> • Processes, structures and rules that build capabilities • Reinforce and measure the organization's strategic choices 	<ul style="list-style-type: none"> • Standard operating procedures for all functions • Best practice OHS / Codes of conduct • Backup and successor planning • Smooth office administration • Effective management systems for finances and assets

Finance Report - 2018

This year's accounts indicate a deficit to the Parish of \$24,400 compared to a forecast deficit of \$9,200.

As always however, our net figures mask a myriad of variations to our original budget forecast. This year, the most significant of these relates to a \$42,500 grant for the Parish's roof which, although received, has not yet been spent. Had these funds been spent during the financial year, our deficit would have been correspondingly worse than the figure headlined above.

Despite our forecast deficit, the Parish did manage to finish the financial year without needing to sell down our share portfolio. This will not be possible next year due to a variety of factors, some of which are entirely beyond the Parish's control or remit, and relate to Diocesan decisions which are discussed further below.

A number of concerning elements developed during the latter part of the year, the chief of which relates to Offertory. As parishioners will see, offertory was forecast this year to flatline at the 2016-17 amount of \$163,600 and, instead, fell to \$137,600 or 85% of budget.

Expenditure was also significantly over budget for the year. Some of this was offset by grants received, such as for our lay minister who attracts funding from RMIT and 'Property Project' which reflects expenditure on the Corner Plaza project which is in fact met by the Foundation.

Regardless of these, it is worth noting that Parish Support costs (6240) for the year were significantly over budget. Property costs (6310), once allowing for the Corner Plaza costs which were met by Foundation although paid via the Parish, were for once under budget. However this is largely because there were funds allocated to specific property projects for the year that were not expended as anticipated. This risks longer term impact on the wellbeing of our material environment although Parish Council has approved that a maintenance audit and plan be undertaken in the 2018-19 year to strategically begin to address that.

Whilst recognising the success of the Music and Concert program over the year, it must be noted that there was a 50% overrun in that area in terms of expenses. This was despite additional investment in music over and above that spent in previous years. Discussions are underway to ensure that we can continue to deliver a quality music and concert program in future without repeating the high overrun in expenses.

Two other areas should be noted in terms of expenses – the photocopier and stationery. Unfortunately, this year we received a number of invoices for previous years for the photocopier due to an issue with our supplier. This has now been addressed and is being monitored so as to ensure it does not recur. In terms of stationery, various costs relating to the Australian Anglican Church Calendar are reflected there. Whilst this project was approved as a fundraiser for the Parish, the costs of this are front-ended in the 2017-18 financial year whilst many of the sales will occur in the 2018-19 financial year. Whilst the cost and income figures in the 2018-19 Budget are only indicative for the ACCC project, it is anticipated that the timing of expenses and costs will smooth out after the first year and return funds as anticipated as fundraising in the coming year.

Our Balance Sheet improved over the year with Total Equity at year end being \$1.777 million compared to \$1.722 million last year, an improvement of \$55,000. This is however only marginally above the equity reported on the 2013-14 Balance Sheet of \$1.765 million which indicates our underlying financial challenges.

Budget 2018-19

As the Parish is aware, the intent over the last three years was to deliver a balanced budget. Numerous activities have been undertaken over the last few years to help deliver to that including a decrease in the number of St Peter's paid clergy, renting out additional office space, continuing tightening of budgets where possible and so forth. Unfortunately, as is indicated in the forecast, the anticipated deficit for 2018-19 is actually higher than that of this year, coming in at nearly \$60,000.

There are some key reasons for this. Offertory is, as reported above, down on previous years and, whilst we are asking parishioners to try where they can to continue previous levels of giving, we are still anticipating 2018-19 offertory to be below that of 2016-17. We are forecasting an increase on this year however and trust that this can be achieved.

There are also two areas in which decisions external to the Parish have impacted our budget for this year. These relate principally to a decision made by the Diocese in relation to assessments and a recommendation regarding all parishes' insurance premiums. For some time, the Parish has claimed depreciation on the areas of our work and building payments that relate to commercial activity i.e., the renting out of office and residential spaces. The Diocese has informed us that, as the Parish technically does not own the buildings in which we operate, this long-held practice is to cease in the coming year. This has seen us need to increase the payments of the Parish's assessment to the Diocese move from \$45,000 this year to a forecast of \$66,000 in the coming year – an increase of over \$20,000.

In addition to this, the Diocese has recommended that all Treasurers increase the forecast premiums for parish insurance by 50% for the coming year. Parishioners may remember the fire at St Jude's some time ago. This fire resulted in the identification of a significant level of underinsurance of that parish and the Diocese, after undertaking some other parish audits, believe this to be the case with most parishes. St Peter's has allowed for a 35% increase in our insurance premiums this year, an increase of around \$15,000.

These two decisions have contributed to around \$36,000 of the forecast deficit for the coming year.

At the same time, this Budget aims to enable St Peter's to continue to worship and operate in the ways in which we are used. This means a significant investment in music and some additional investment in sacristy. As always, our maintenance costs remain high and this is necessary to maintain the fabric of our historic buildings and the environment in which we operate.

This is however a more challenging budget than is usual for St Peter's. We have forecast increases in offertory that we recognise are difficult given the current economic environment and our investment in music continues to be higher than in past years given our desire to see the concert program continue to develop. At the same time, stringent controls on costs are needed, included in hospitality, music, advertising and, as always, maintenance.

Responsible financial management and accountability will be necessary to deliver on this budget and to ensure that St Peter's can maintain our long tradition of Anglo-Catholic theology, worship and outreach.

In addition, during 2018-19, the incoming Parish Council will need to seriously consider additional strategies to increase income, e.g., renting out more space, or further reducing costs in order to reverse this trend of worsening budgets and depletion of our investments. Parish Council recommends the budget to the AGM.

Catherine McGovern
Treasurer

St Peter's 2017- 2018 Actual vs Budget with 2018-2019 Budget Projection

1:08 PM
15/11/18
Accrual Basis

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2017 through September 2018

	<u>Oct 17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>2018-19 Budget</u>
Ordinary Income/Expense				
Income				
4000 · Income				
4100 · Revenue from Church Ministries				
4110 · Offertory				
4111 · Offertory - Pledged	37,696.20	40,314.48	(2,618.28)	41,766.12
4112 · Offertory - Open Collection	56,736.70	69,731.16	(12,994.46)	65,003.57
4113 · ADF Planned Giving	43,174.74	53,595.72	(10,420.98)	47,492.21
Total 4110 · Offertory	<u>137,607.64</u>	<u>163,641.36</u>	<u>(26,033.72)</u>	<u>154,261.90</u>
4120 · Donations & Grants				
4123 · Grants - Legacies & Trusts	130,146.92	42,220.55	87,926.37	30,000.00
4124 · Grants - Clergy Related	120,699.16	93,598.00	27,101.16	145,000.00
4125 · Grants - Court	6,000.00	5,000.00	1,000.00	6,000.00
Total 4120 · Donations & Grants	<u>256,846.08</u>	<u>140,818.55</u>	<u>116,027.53</u>	<u>181,000.00</u>
4130 · Sundry Church Income				
4133 · Events & Hospitality	35,026.05	18,668.40	16,357.65	37,000.00
4135 · Weddings & Funerals	13,890.00	12,000.00	1,890.00	14,000.00
4136 · Christian Seminars & Courses	588.00	1,500.00	(912.00)	600.00
4140 · Donations-General	14,219.90	17,000.00	(2,780.10)	10,000.00
4145 · Donations - Specified	14,446.00	4,000.00	10,446.00	4,000.00
4150 · Flowers Income	5,155.00	5,500.00	(345.00)	5,250.00
4151 · AACC Income				13,000.00
4155 · Children & Youth				500.00
Total 4130 · Sundry Church Income	<u>83,324.95</u>	<u>58,668.40</u>	<u>24,656.55</u>	<u>84,350.00</u>
Total 4100 · Revenue from Church Ministries	<u>477,778.67</u>	<u>363,128.31</u>	<u>114,650.36</u>	<u>419,611.90</u>
4200 · Commercial Income				
4210 · Property				
4211 · Hall Rent from Non Related Org	36,752.17	35,000.00	1,752.17	37,000.00
4212 · Other Rent - Non Related Org	145,204.97	139,751.88	5,453.09	145,500.00
4213 · Rent-Hot Dish	6,401.82	10,000.00	(3,598.18)	6,000.00
Total 4210 · Property	<u>188,358.96</u>	<u>184,751.88</u>	<u>3,607.08</u>	<u>188,500.00</u>
4220 · Bookroom				
4221 · Bookroom Sales	166,287.20	182,258.88	(15,971.68)	166,287.20
Total 4220 · Bookroom	<u>166,287.20</u>	<u>182,258.88</u>	<u>(15,971.68)</u>	<u>166,287.20</u>
4230 · Dividends, Interest & Other				
4231 · ADF Interest	397.20	700.00	(302.80)	400.00
4233 · Bank & Other Interest	140.51	300.00	(159.49)	150.00
4235 · Dividend External Investments	65,708.12	80,000.00	(14,291.88)	80,000.00
4236 · Ang Funds Distributions	11,449.22	1,600.00	9,849.22	8,000.00
4240 · Other	75.90	0.00	75.90	75.00
4260 · Insurance Recoveries	3,590.91	0.00	3,590.91	0.00
Total 4230 · Dividends, Interest & Other	<u>81,361.86</u>	<u>82,600.00</u>	<u>(1,238.14)</u>	<u>88625</u>
Total 4200 · Commercial Income	<u>436,008.02</u>	<u>449,610.76</u>	<u>(13,602.74)</u>	<u>443,412.20</u>

St Peter's 2017- 2018 Actual vs Budget with 2018-2019 Budget Projection (continued)

1:08 PM
15/11/18
Accrual Basis

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2017 through September 2018

	<u>Oct 17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>2018-19 Budget</u>
4300 · Donations for Missions				
4370 · Monies on Behalf of Others	0.00	500.00	(500.00)	500.00
Total 4300 · Donations for Missions	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>	<u>500.00</u>
Total 4000 · Income	<u>913,786.69</u>	<u>813,239.07</u>	<u>100,547.62</u>	<u>863,524.10</u>
Total Income	913,786.69	813,239.07	100,547.62	863,524.10
Cost of Goods Sold				
5000 · Cost of Sales				
5141 · Bookroom Cost of Sales	93,104.41	96,887.91	(3,783.50)	93,104.41
Total 5000 · Cost of Sales	<u>93,104.41</u>	<u>96,887.91</u>	<u>(3,783.50)</u>	<u>93,104.41</u>
Total COGS	<u>93,104.41</u>	<u>96,887.91</u>	<u>(3,783.50)</u>	<u>93,104.41</u>
Gross Profit	820,682.28	716,351.16	104,331.12	770,419.69
Expense				
6000 · Expenses				
6100 · Church Ministry Costs				
6110 · Clergy Costs				
6111 · ASLM- Salaries	36,433.20	0.00	36,433.20	28,507.31
6112 · ASLM Benefits Account	18,909.00	0.00	18,909.00	27,302.00
6113 · ALSM - Superannuation	5,135.03	0.00	5,135.03	7,895.64
6121 · Clergy -Stipends	88,590.12	96,897.73	(8,307.61)	91,786.99
6122 · Clergy - Fringe Benefits	55,555.41	68,380.37	(12,824.96)	56,503.36
6123 · Clergy - Superannuation	17,897.82	21,011.99	(3,114.17)	18,503.99
6131 · Locum & Casual Clergy Stipends	1,837.92			
6132 · ASLM Long Service leave	0.00	0.00	0.00	
6133 · ASLM - Workcover	0.00	0.00	0.00	412.87
6134 · Clergy - Long Service Leave	1,146.00	3,493.01	(2,347.01)	2,949.12
6135 · Sickness & Accident Insurance	506.26	1,485.00	(978.74)	1,080.00
6136 · Stipend Continuance Insurance	862.50	2,158.75	(1,296.25)	1,783.75
6141 · Clergy - Utility Costs	5,126.47	4,175.00	951.47	3,500.00
6161 · MV Depreciation Costs	4,560.00	6,270.00	(1,710.00)	4,560.00
6163 · MV Running Costs	1,658.83	2,670.60	(1,011.77)	1,545.60
6162 · MV Standing Costs	2,249.58	4,400.00	(2,150.42)	3,500.00
6171 · Conferences & Seminars -Clergy	460.00	800.00	(340.00)	800.00
Total 6110 · Clergy Costs	<u>240,928.14</u>	<u>211,742.45</u>	<u>29,185.69</u>	<u>250,630.63</u>
6230 · Other Ministry Costs				
6239 · Annual Leave	4,675.79	0.00	4,675.79	
6231 · Ministry Related Costs	1,273.63	2,624.79	(1,351.16)	1,250.00
6232 · Sacristy - Worship Supplies	11,300.29	9,692.96	1,607.33	13,159.24
6235 · Other	100.00	350.00	(250.00)	100.00
Total 6230 · Other Ministry Costs	<u>17,349.71</u>	<u>12,667.75</u>	<u>4,681.96</u>	<u>14,509.24</u>
Total 6100 · Church Ministry Costs	258,277.85	224,410.20	33,867.65	265,139.87

St Peter's 2017- 2018 Actual vs Budget with 2018-2019 Budget Projection (continued)

1:08 PM
15/11/18
Accrual Basis

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2017 through September 2018

	<u>Oct 17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>2018-19 Budget</u>
6240 · Parish Support Costs				
6245 · Employee Costs				
6248 · Permanent Lay Emp Salaries	145,801.44	138,323.59	7,477.85	149,446.48
6249 · Permanent Lay Emp Super	14,171.69	13,682.37	489.32	14,400.00
6250 · Casual Music-Verger Costs	33,747.27	21,000.00	12,747.27	30,000.00
6253 · Workcover	4,383.92	2,940.00	1,443.92	4,500.00
6258 · Honorarium Payments	4,266.76	650.04	3,616.72	700.00
Total 6245 · Employee Costs	<u>202,371.08</u>	<u>176,596.00</u>	<u>25,775.08</u>	<u>199,046.48</u>
6260 · Other Parish Support Costs				
6261 · Assessments Paid	44,875.00	34,000.00	10,875.00	66,000.00
6262 · Travel Expenses	454.78	300.00	154.78	300.00
6263 · Financial Related Costs	6,264.41	7,000.00	(735.59)	7,000.00
6265 · Telephone & Other Communicatio	6,236.44	8,000.00	(1,763.56)	6,423.53
6269 · Maint & Repairs - Equipment	692.23	900.00	(207.77)	700.00
6274 · Flowers Exp	11,190.63	8,000.00	3,190.63	10,000.00
6275 · Bookkeeping & Audit	23,583.02	23,664.93	(81.91)	23,818.85
6276 · Sundry Expenses	10,553.77	175.00	10,378.77	1,000.00
6277 · Events & Hospitality	18,564.68	17,000.00	1,564.68	17,500.00
6278 · Books Tapes & CD's	85.46	0.00	85.46	100.00
6280 · Advertising & Promotion	3,234.33	2,500.00	734.33	2,500.00
6286 · Subscriptions & Publications	574.53	589.09	(14.56)	575.00
6290 · Stationery	16,941.13	3,000.00	13,941.13	9,000.00
6291 · Photocopier	15,573.28	8,500.00	7,073.28	8,500.00
6292 · TMA Publication Charge	550.00	600.00	(50.00)	600.00
6294 · Postage	609.76	0.00	609.76	500.00
6295 · Computer Software	510.63	325.00	185.63	500.00
6296 · Computer - Other	246.98	2,000.00	(1,753.02)	500.00
6297 · Sundry Expense Recoveries	(886.80)	0.00	(886.80)	0.00
Total 6260 · Other Parish Support Costs	<u>159,854.26</u>	<u>116,554.02</u>	<u>43,300.24</u>	<u>159,517.38</u>
Total 6240 · Parish Support Costs	362,225.34	293,150.02	69,075.32	358,563.86
6300 · Commercial Costs				
6310 · Property				
6311 · Lighting Heating & Cooling	20,786.46	18,782.82	2,003.64	21,202.19
6312 · Land Tax	6,473.80	6,750.00	(276.20)	6,500.00
6314 · Cleaning Costs	33,064.92	33,000.16	64.76	33,157.93
6320 · Council & Water Rates	8,948.26	8,000.00	948.26	9,127.23
6322 · Equipment Purchases	6,075.24	1,000.00	5,075.24	1,000.00
6323 · Equipment Hire	754.54	0.00	754.54	400.00
6325 · Other Services	1,060.42	2,200.00	(1,139.58)	1,000.00
6330 · Maintenance Garden & Grounds	299.09	250.00	49.09	250.00
6331 · Property - Ongoing Maintenance	26,211.96	29,290.00	(3,078.04)	25,000.00
6332 · Property - Project Vicarage	9,571.46	10,000.00	(428.54)	10,000.00
6334 · Property - Project - General	51,411.40	31,500.00	19,911.40	25,000.00
6335 · Property Agent Fees	6,172.82	6,000.00	172.82	6,000.00
6336 · Parish Insurance Premiums	38,539.62	38,220.73	318.89	52,028.49
6340 · Interest Paid to ADF	5,132.96	6,000.00	(867.04)	5,100.00

St Peter's 2017- 2018 Actual vs Budget with 2018-2019 Budget Projection (continued)

1:08 PM
15/11/18
Accrual Basis

St Peter's Eastern Hill
Profit & Loss Budget vs. Actual
October 2017 through September 2018

	<u>Oct 17 - Sep 18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>2018-19 Budget</u>
6346 · Utilities Recovery	(527.26)	0.00	(527.26)	0.00
Total 6310 · Property	213,975.69	190,993.71	22,981.98	195,765.84
6350 · Bookroom				
6355 · Bookroom General Admin	8,333.83	9,321.84	(988.01)	8,333.83
Total 6350 · Bookroom	8,333.83	9,321.84	(988.01)	8,333.83
Total 6300 · Commercial Costs	222,309.52	200,315.55	21,993.97	204,099.67
6500 · Donations paid to Missions				
6510 · Anglican Missions				
6511 · ABM	573.80			500.00
6512 · CMS	0.00	1,000.00	(1,000.00)	0.00
Total 6510 · Anglican Missions	573.80	1,000.00	(426.20)	500.00
6520 · Other Missions and Appeals				
6522 · Other Mission/Outreach	1,496.09	2,000.00	(503.91)	1,500.00
6525 · Court Funds	512.47	5,000.00	(4,487.53)	600.00
Total 6520 · Other Missions and Appeals	2,008.56	7,000.00	(4,991.44)	2,100.00
Total 6500 · Donations paid to Missions	2,582.36	8,000.00	(5,417.64)	2,600.00
Total 6000 · Expenses	845,395.07	725,875.77	119,519.30	830,403.40
Total Expense	845,395.07	725,875.77	119,519.30	830,403.40
Net Ordinary Income	(24,712.79)	(9,524.61)	(15,188.18)	(59,983.71)

9:35 AM

24/10/18

Accrual Basis

St Peter's Eastern Hill
Balance Sheet Prev Year Comparison
As of September 30, 2018

	Sep 30, 18	Sep 30, 17	\$ Change
ASSETS			
Current Assets			
Chequing/Savings			
1100 · Bank			
1110 · Access Cash SAV 05005124	13,139.24	25,455.73	-12,316.49
1112 · Petty Cash Advance	1,000.00	1,000.00	0.00
1113 · Westpac Current Account	315.80	6,185.91	-5,870.11
1114 · Planned Giving SAV 05004666	562.21	745.42	-183.21
1116 · Klingner SAV 05005158	2,639.06	4,754.49	-2,115.43
1130 · Bookroom Westpac 86 1077	5,023.44	7,928.17	-2,904.73
1131 · Bookroom Petty Cash	100.00	100.00	0.00
1140 · NT Appeal	49,295.28	35,555.51	13,739.77
1100 · Bank - Other	2,301.92	0.00	2,301.92
Total 1100 · Bank	74,376.95	81,725.23	-7,348.28
Total Chequing/Savings	74,376.95	81,725.23	-7,348.28
Accounts Receivable			
1351 · Accounts Receivable	25,372.58	13,722.62	11,649.96
Total Accounts Receivable	25,372.58	13,722.62	11,649.96
Other Current Assets			
1410 · Inventories			
1455 · Bookroom Stock	35,157.00	36,129.00	-972.00
Total 1410 · Inventories	35,157.00	36,129.00	-972.00
1600 · Investments			
1610 · Harold Klingner Bequest TF8377			
1611 · Harold Klingner Bequest Ext In	283,972.88	272,690.21	11,282.67
1615 · Harold Klingner Endowment Fund	171,171.14	163,685.00	7,486.14
1616 · Harold Klingner Bequest CPF	24,668.90	20,027.72	4,641.18
Total 1610 · Harold Klingner Bequest TF8377	479,812.92	456,402.93	23,409.99
1620 · General Bequest TF8375			
1621 · General External Investments	257,733.83	275,624.31	-17,890.48
1622 · General Cash Plus Fund	2,684.48	7,256.41	-4,571.93
Total 1620 · General Bequest TF8375	260,418.31	282,880.72	-22,462.41
1630 · Other Investments			
1631 · St Peter's Endowment Fund 7055	155.37	47,426.21	-47,270.84
1632 · ISS Cash Plus CF7931	370.16	370.16	0.00
Total 1630 · Other Investments	525.53	47,796.37	-47,270.84
1640 · Richard Johns Bequest			
1641 · Richard Johns Shares	999,414.66	942,385.79	57,028.87
1642 · Cash Account TF 8807	18,661.88	21,913.08	-3,251.20
Total 1640 · Richard Johns Bequest	1,018,076.54	964,298.87	53,777.67
1650 · Bookroom CF7964	15,797.81	15,439.63	358.18
Total 1600 · Investments	1,774,631.11	1,766,818.52	7,812.59
Total Other Current Assets	1,809,788.11	1,802,947.52	6,840.59
Total Current Assets	1,909,537.64	1,898,395.37	11,142.27
TOTAL ASSETS	1,909,537.64	1,898,395.37	11,142.27
LIABILITIES			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	26,135.15	17,879.68	8,255.47
Total Accounts Payable	26,135.15	17,879.68	8,255.47
Other Current Liabilities			
2100 · Other Current Liabilities			
2500 · Bond Deposits	1,500.00	1,500.00	0.00
2260 · Tax Clearing Ac	-3,813.05	-2,216.00	-1,597.05
2200 · Group Tax Payable	11,870.00	0.00	11,870.00
2250 · GST Tax Payable	-11,489.82	-573.66	-10,916.16
2300 · Superannuation Clearing Account	13,264.76	11,679.29	1,585.47

St Peter's Balance Sheet (continued)

9:35 AM

24/10/18

Accrual Basis

St Peter's Eastern Hill
Balance Sheet Prev Year Comparison
As of September 30, 2018

	Sep 30, 18	Sep 30, 17	\$ Change
2400 · Funds Awaiting Disbursement			
2464 · A Taule'alo	-1,777.23	0.00	-1,777.23
2450 · Anglican Diocese Fixed Charges	772.07	10,244.11	-9,472.04
2460 · G Rutherford Benefit Account	0.00	-898.87	898.87
2461 · P Gill Benefit Account	2,243.13	1,039.42	1,203.71
2462 · H Kempster Benefit Account	-11,617.70	-109.70	-11,508.00
Total 2400 · Funds Awaiting Disbursement	-10,379.73	10,274.96	-20,654.69
2540 · Provisions			
2520 · Annual Leave	9,730.35	5,054.56	4,675.79
2542 · Clergy LSL	8,839.51	9,223.51	-384.00
2541 · Lay Employee LSL	17,706.86	17,706.86	0.00
2540 · Provisions - Other	-30,959.31	0.00	-30,959.31
Total 2540 · Provisions	5,317.41	31,984.93	-26,667.52
Total 2100 · Other Current Liabilities	6,269.57	52,649.52	-46,379.95
Total Other Current Liabilities	6,269.57	52,649.52	-46,379.95
Total Current Liabilities	32,404.72	70,529.20	-38,124.48
Long Term Liabilities			
2600 · ADF COM444000641	99,796.93	105,595.97	-5,799.04
Total Long Term Liabilities	99,796.93	105,595.97	-5,799.04
TOTAL LIABILITIES	132,201.65	176,125.17	-43,923.52
NET ASSETS	1,777,335.99	1,722,270.20	55,065.79
EQUITY			
32000 · Retained Earnings	-5,002.71	-62,047.10	57,044.39
3000 · Equity			
3770 · Funds in ADF/AF	121,389.97	99,952.90	21,437.07
3775 · Funds in Equities	159,679.45	92,674.02	67,005.43
3800 · Opening Bal Equity	1,536,955.77	1,536,955.77	0.00
3900 · Current Year Earnings	-929.36	-2,309.78	1,380.42
Total 3000 · Equity	1,817,095.83	1,727,272.91	89,822.92
Net Income	-34,757.13	57,044.39	-91,801.52
TOTAL EQUITY	1,777,335.99	1,722,270.20	55,065.79

Letter from the Auditor - 2016/17 Accounts

Independent Audit Report
To the Members of

St Peter's Anglican Church Melbourne

Scope

The financial report and Parish Council's responsibility.

The financial report is a special purpose financial report for the period ended 30th September 2017 and is comprised of the Statement by Members of the Parish Council, the Net Income as disclosed on the Profit and Loss Statement and the Balance Sheet.

The Parish Council of the church is responsible for the preparation and true and fair presentation of the special purpose financial report and has determined that the accounting policies used and described in Note 1 (if applicable and present) to the financial statements which form part of the special purpose financial report are consistent with the financial reporting requirements of any relevant legislation and are appropriate to meet the needs of the members. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the special purpose financial report.

The special purpose financial report has been prepared for distribution to members for the purpose of fulfilling the Parish Council's financial reporting requirements as determined by the Parish Council. We disclaim any assumption for responsibility for any reliance on this report or on the special purpose financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Audit approach

We conducted an independent audit in order to express an opinion to the members of the church. Our audit was conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance as to whether the special purpose financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that any or even all material misstatements have been detected.

We performed procedures to assess whether in all material respects the special purpose financial report presents fairly, in accordance with the accounting policies described in Note 1 (if applicable and present), so as to present a view which is consistent with our understanding of the church's financial position, and of its performance as represented by the results of its operations. These policies do not require the application of all Accounting Standards and other mandatory professional reporting requirements in Australia. No opinion is expressed as to whether the accounting policies used and described in Note 1 (if applicable and present), are appropriate to the needs of the members.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the special purpose financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Parish Council.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.



CHARTERED
ACCOUNTANTS
& BUSINESS ADVISORS

ABN: 99 516 215 737

Principal: -
JOHN P. YATES, F.C.A.

Services: -
ACCOUNTING
AUDIT
MANAGEMENT &
SMALL BUSINESS CONSULTING
SUPERANNUATION FUNDS
TAXATION SERVICES

Accreditations: -
MEMBER OF THE PANEL OF
PROFESSIONAL ADVISORS -
SMALL BUSINESS VICTORIA
REGISTERED COMPANY AUDITORS
REGISTERED AUDITORS OF SELF
MANAGED SUPERANNUATION FUNDS
REGISTERED TAX AGENTS
REGISTERED SUPPLIERS OF
GST SERVICES

Respect paid to
G. F. Yates & Son: 1940

803/140 BOURKE STREET,
MELBOURNE, 3000
Telephone: +61 3 9631 0200
Email: john@yatespartners.com

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Comments

· Internal Control Systems

As is usual for organizations of this type it is impracticable to install a complete system of internal control, including cash receipts and payments systems, due to the difficulty in segregating duties. For example, Cash Receipts can only be verified from the point of their entry onto the bank statements. Completeness of receipts is therefore unable to be verified. As a consequence, our audit testing has been restricted to ensuring the financial statements have been prepared in accordance with the books and records of the Church as supplied to us for examination.

· Designated Funds / Reserve Amounts

We draw readers attention to the "Harold Klingner Bequest" which is disclosed on the balance sheet at \$456,402 and note that these funds are held / owned by the Church but are not available for discretionary use as they were bequested for a specific purpose. The invested amount and any income generated from these funds is used to finance costs associated with students enrolled in the Australian Theological College.

Readers of these financial statements should be aware that these funds are not available for use by the Church in any other manner and would probably need to be repaid in the event of an inability to utilize the funds in the specified manner.

· Book Room Stock

The Inventory balance disclosed in the Balance Sheet was not the subject of a Stock take audit by us at 30th September 2017. We are therefore not in a position to, and accordingly do not, form an opinion as to the accuracy of the stockholding or its value at that date.

Audit Opinion

In our opinion, the special purpose financial report of the St Peter's Anglican Church Melbourne presents a true and fair view in accordance with the accounting policies described in Note 1 (if applicable and present) to the financial statements, the financial position of the church as at 30th September 2017 and the results of its operations for the period then ended.

Emphasis of Matter:

Basis of Accounting:

Without modifying our opinion, we draw attention to Note 1 to the special purpose financial report, which describes the basis of accounting and specifies that these financial statements are a special purpose financial report. The special purpose financial report has been prepared for the purpose of fulfilling the Parish Council's financial reporting responsibilities under relevant legislation. As a result, the special purpose financial report may not be suitable for another purpose.

YATES PARTNERS
John P. Yates

22nd November 2017

St Peter's Profit & Loss 2016-17 Comparison

3:53 PM

12/11/17

Accrual Basis

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
 October 2016 through September 2017

	Oct 16 - Sep 17	Oct 15 - Sep 16	\$ Change
Ordinary Income/Expense			
Income			
4000 · Income			
4100 · Revenue from Church Ministries			
4110 · Offertory			
4111 · Offertory - Pledged	40,314.52	43,562.35	-3,247.83
4112 · Offertory - Open Collection	69,737.21	52,666.20	17,071.01
4113 · ADF Planned Giving	53,595.62	54,610.26	-1,014.64
Total 4110 · Offertory	163,647.35	150,838.81	12,808.54
4120 · Donations & Grants			
4123 · Grants from Trusts	39,235.55	19,389.50	19,846.05
4124 · Grants - Clergy Related	89,811.29	101,310.09	-11,498.80
4125 · Grants - Court	5,000.00	21,691.48	-16,691.48
4126 · Donations - Legacies & Bequests	50,291.12	0.00	50,291.12
4127 · Donations - Mission & Outreach	0.00	334.00	-334.00
Total 4120 · Donations & Grants	184,337.96	142,725.07	41,612.89
4130 · Sundry Church Income			
4133 · Events	23,088.81	21,177.50	1,911.31
4135 · Weddings & Funerals	10,365.00	24,629.20	-14,264.20
4136 · Christian Seminars & Courses	1,156.00	1,483.00	-327.00
4140 · Donations-General	20,386.07	26,709.95	-6,323.88
4145 · Donations - Specified	4,245.50	9,348.00	-5,102.50
4150 · Flowers Income	5,870.00	5,959.15	-89.15
Total 4130 · Sundry Church Income	65,111.38	89,306.80	-24,195.42
Total 4100 · Revenue from Church Ministries	413,096.69	382,870.68	30,226.01
4200 · Commercial Income			
4210 · Property			
4211 · Hall Rent from Non Related Org	36,461.04	36,974.91	-513.87
4212 · Other Rent - Non Related Org	143,915.88	131,656.54	12,259.34
4213 · Rent-Hot Dish	10,708.00	9,600.00	1,108.00
Total 4210 · Property	191,084.92	178,231.45	12,853.47
4220 · Bookroom			
4221 · Bookroom Sales	182,258.88	185,909.86	-3,650.98
Total 4220 · Bookroom	182,258.88	185,909.86	-3,650.98
4230 · Dividends, Interest & Other			
4231 · ADF Interest	1,963.83	0.00	1,963.83
4233 · Bank & Other Interest	250.20	350.91	-100.71
4235 · Dividend External Investments	89,769.59	90,738.89	-969.30
4236 · Ang Funds Distributions	1,476.52	2,729.50	-1,252.98
4245 · Realisation on Asset Sale	23,693.96	38,616.79	-14,922.83
4260 · Insurance Recoveries	920.91	0.00	920.91
Total 4230 · Dividends, Interest & Other	118,075.01	132,436.09	-14,361.08
Total 4200 · Commercial Income	491,418.81	496,577.40	-5,158.59
4300 · Donations for Missions			
4370 · Monies on Behalf of Others	459.60	35.00	424.60
Total 4300 · Donations for Missions	459.60	35.00	424.60
Total 4000 · Income	904,975.10	879,483.08	25,492.02
Total Income	904,975.10	879,483.08	25,492.02
Cost of Goods Sold			
5000 · Cost of Sales			
5141 · Bookroom Cost of Sales	96,887.91	98,141.88	-1,253.97
Total 5000 · Cost of Sales	96,887.91	98,141.88	-1,253.97
Total COGS	96,887.91	98,141.88	-1,253.97
Gross Profit	808,087.19	781,341.20	26,745.99

St Peter's Profit & Loss 2016-17 Comparison (continued)

3:53 PM

12/11/17

Accrual Basis

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
 October 2016 through September 2017

	Oct 16 - Sep 17	Oct 15 - Sep 16	\$ Change
Expense			
6000 · Expenses			
6100 · Church Ministry Costs			
6110 · Clergy Costs			
6121 · Clergy -Stipends	137,978.05	122,940.04	15,038.01
6122 · Clergy - Fringe Benefits	71,449.80	69,374.79	2,075.01
6123 · Clergy - Superannuation	24,563.02	38,776.20	-14,213.18
6131 · Locum & Casual Clergy Stipends	0.00	250.00	-250.00
6134 · Clergy - Long Service Leave	7,354.51	4,480.00	2,874.51
6135 · Sickness & Accident Insurance	959.00	905.00	54.00
6136 · Stipend Continuance Insurance	862.50	821.43	41.07
6141 · Clergy - Utility Costs	6,423.48	6,253.27	170.21
6161 · MV Depreciation Costs	6,080.00	13,360.80	-7,280.80
6163 · MV Running Costs	1,349.37	1,167.60	181.77
6162 · MV Standing Costs	3,589.17	1,685.71	1,903.46
6170 · Training - Clergy	780.00	0.00	780.00
6171 · Conferences & Seminars -Clergy	0.00	700.00	-700.00
Total 6110 · Clergy Costs	261,388.90	260,714.84	674.06
6230 · Other Ministry Costs			
6239 · Annual Leave	5,054.56	0.00	5,054.56
6231 · Ministry Related Costs	3,735.95	4,652.17	-916.22
6232 · Sacristy - Worship Supplies	7,664.77	9,328.94	-1,664.17
6235 · Other	350.00	0.00	350.00
Total 6230 · Other Ministry Costs	16,805.28	13,981.11	2,824.17
Total 6100 · Church Ministry Costs	278,194.18	274,695.95	3,498.23
6240 · Parish Support Costs			
6245 · Employee Costs			
6248 · Permanent Lay Emp Salaries	137,915.85	140,009.87	-2,094.02
6249 · Permanent Lay Emp Super	13,632.91	13,687.02	-54.11
6250 · Casual Music-Verger Costs	13,561.82	21,760.93	-8,199.11
6251 · Contract Costs	0.00	2,200.00	-2,200.00
6253 · Workcover	3,433.19	2,330.09	1,103.10
6258 · Honorarium Payments	650.00	1,260.00	-610.00
Total 6245 · Employee Costs	169,193.77	181,247.91	-12,054.14
6260 · Other Parish Support Costs			
6261 · Assessments Paid	33,735.00	33,736.00	-1.00
6262 · Travel Expenses	298.01	2,390.05	-2,092.04
6263 · Financial Related Costs	6,804.54	4,522.78	2,281.76
6265 · Telephone & Other Communicatio	7,673.57	7,745.90	-72.33
6269 · Maint & Repairs - Equipment	1,161.40	9,913.57	-8,752.17
6272 · Hospitality Expenses	8,671.26	10,556.81	-1,885.55
6274 · Flowers Exp	7,001.68	6,460.96	540.72
6275 · Bookkeeping Fees	19,619.48	19,085.19	534.29
6276 · Sundry Expenses	144.95	2,356.66	-2,211.71
6277 · Events	8,415.45	5,018.82	3,396.63
6278 · Books Tapes & CD's	0.00	90.00	-90.00
6280 · Advertising & Promotion	5,529.55	3,125.19	2,404.36
6285 · Copyright Fees	0.00	125.00	-125.00
6286 · Subscriptions & Publications	540.00	250.00	290.00
6290 · Stationery	3,352.48	4,447.36	-1,094.88
6291 · Photocopier	7,730.98	10,522.59	-2,791.61
6292 · TMA Publication Charge	561.50	650.00	-88.50
6294 · Postage	-208.10	-603.68	395.58
6295 · Computer Software	303.74	342.34	-38.60
6296 · Computer - Other	294.25	0.00	294.25
Total 6260 · Other Parish Support Costs	111,629.74	120,735.54	-9,105.80
Total 6240 · Parish Support Costs	280,823.51	301,983.45	-21,159.94

St Peter's Profit & Loss 2016-17 Comparison (continued)

3:53 PM

12/11/17

Accrual Basis

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
 October 2016 through September 2017

	Oct 16 - Sep 17	Oct 15 - Sep 16	\$ Change
6300 · Commercial Costs			
6310 · Property			
6311 · Lighting Heating & Cooling	18,414.53	17,472.96	941.57
6312 · Land Tax	6,473.80	6,522.22	-48.42
6314 · Cleaning Costs	32,204.90	28,964.76	3,240.14
6320 · Council & Water Rates	7,799.54	8,695.37	-895.83
6322 · Equipment Purchases	2,655.36	2,182.13	473.23
6323 · Equipment Hire	309.09	800.00	-490.91
6325 · Other Services	2,328.28	2,642.39	-314.11
6330 · Maintenance Garden & Grounds	0.00	183.59	-183.59
6331 · Property - Ongoing Maintenance	30,143.64	38,578.87	-8,435.23
6332 · Property - Project Vicarage	9,719.45	10,683.18	-963.73
6334 · Property - Project - General	12,563.75	0.00	12,563.75
6335 · Property Agent Fees	7,070.64	11,348.26	-4,277.62
6336 · Parish Insurance Premiums	37,302.09	34,944.26	2,357.83
6340 · Interest Paid to ADF	5,422.02	6,545.79	-1,123.77
6346 · Utilities Recovery	-375.23	0.00	-375.23
Total 6310 · Property	172,031.86	169,563.78	2,468.08
6350 · Bookroom			
6355 · Bookroom General Admin	9,321.78	11,311.36	-1,989.58
Total 6350 · Bookroom	9,321.78	11,311.36	-1,989.58
Total 6300 · Commercial Costs	181,353.64	180,875.14	478.50
6500 · Donations paid to Missions			
6510 · Anglican Missions			
6511 · ABM	0.00	295.00	-295.00
6516 · CHN	4,374.00	3,244.50	1,129.50
Total 6510 · Anglican Missions	4,374.00	3,539.50	834.50
6520 · Other Missions and Appeals			
6522 · Other Mission/Outreach	0.00	344.00	-344.00
6523 · Monies on behalf of Others	412.60	38.00	374.60
6525 · Court Funds	1,636.08	2,074.38	-438.30
Total 6520 · Other Missions and Appeals	2,048.68	2,456.38	-407.70
Total 6500 · Donations paid to Missions	6,422.68	5,995.88	426.80
Total 6000 · Expenses	746,794.01	763,550.42	-16,756.41
Total Expense	746,794.01	763,550.42	-16,756.41
Net Ordinary Income	61,293.18	17,790.78	43,502.40
Other Income/Expense			
Other Income			
8000 · Other Income			
8050 · Klingner			
8120 · Klingner Dividends	20,000.66	20,005.69	-5.03
8110 · Klingner ADF Distributions	7,038.86	6,279.66	759.20
8100 · Klingner Interest Received	13.87	103.10	-89.23
Total 8050 · Klingner	27,053.39	26,388.45	664.94
8500 · Prior year adjustments	8.26	0.00	8.26
Total 8000 · Other Income	27,061.65	26,388.45	673.20
Total Other Income	27,061.65	26,388.45	673.20
Other Expense			
9000 · Other Expenses			
9050 · Klingner Expense			
9110 · Klingner Scholarships	29,018.18	12,000.00	17,018.18
9160 · Sundry Expenses	1,413.29	1,043.13	370.16
Total 9050 · Klingner Expense	30,431.47	13,043.13	17,388.34

St Peter's Profit & Loss 2016-17 Comparison (continued)

3:53 PM

12/11/17

Accrual Basis

St Peter's Eastern Hill
Profit & Loss Prev Year Comparison
October 2016 through September 2017

	<u>Oct 16 - Sep 17</u>	<u>Oct 15 - Sep 16</u>	<u>\$ Change</u>
9200 · Prior Year Adjustments	878.97	0.00	878.97
Total 9000 · Other Expenses	31,310.44	13,043.13	18,267.31
Total Other Expense	31,310.44	13,043.13	18,267.31
Net Other Income	-4,248.79	13,345.32	-17,594.11
Net Income	<u>57,044.39</u>	<u>31,136.10</u>	<u>25,908.29</u>

St Peter's Eastern Hill Melbourne Charitable Foundation

The 2018 calendar year has been a very successful for the Charitable Foundation. In terms of fund raising, a total \$211,000 was raised as at 31 October. Of this, \$70,800 was through the June Annual Appeal – a record and almost 30% up on the previous year, which was, in itself, a record.

Of the total funds raised, \$44,000 came through one off grants from the State Government, the Federal Government and the Lord Mayor's Charitable Fund, all of which were granted to assist in the Cross of Sacrifice Plaza development. This broader fund-raising success, beyond the confines of the parish, is a first for us and we hope this will continue in 2019 as we begin to target trusts and foundations for support.

At the end of August, sufficient funds were finally raised to enable works to commence on the Plaza. There is still more to be raised, but we are hopeful that this will be achieved well before the completion date of 16 March 2019.

Beyond our fund-raising success, the Charitable Fund has continued to assist the Lazarus Centre with provision of various relief supplies and funding of essential repairs and maintenance to both Lazarus Centre sites, as well as church facilities.

More recently, on 15 November we held a highly successful fund-raising dinner for the Plaza project at the Melbourne Club. As at the time of writing, it is too early to report on the amount of funds raised, but we anticipate a significant boost that will get us very close to our target of a further \$100,000 to complete the project.

Our thanks go to the fund-raising committee members: Krystyna Campbell-Pretty, Helen Drummond, Alex Bialocki, Paul McConville and Bill Mole.

We look forward to 16 March 2019, when we anticipate the official inauguration of the completed Cross of Sacrifice Plaza will take place. From that time onwards, our social enterprise coffee cart will begin to operate in the Plaza and there will be an additional income stream to assist our work.

In 2019, our new project will be to conduct a feasibility study with regard to the further works required to improve and further develop the Lazarus Centre and its facilities.

*Foundation Trustees: John Taaff (Chair), Rachel Ellyard, Fr. Hugh Kempster,
Michael Gronow, Krystyna Campbell-Pretty, Paul McConville*

Music at St Peter's

2018 was another strong year of growth in our music ministry at St Peter's. The initiative to build funds to support our choral scholars in 2017 carried through into this year: without prompting, many who donated in 2017 also donated in 2018. As a result of this, we have been able to attract a number of scholars (from the Choir of Trinity College and elsewhere) and continue to support them. Independently of this, the membership of the choir continues to grow as new singers join us because of the depth of our repertoire and the level that we perform it. The current choir membership is 24 and there are 7 scholars: Louisa Billeter, Brianna Bambery and Kate Kirby, sopranos; Eliza Kelly, alto; Oliver Hendricks, Stephen Marino and Matt Bennett, tenors.

2018 also saw the inauguration of our annual series of St Peter's subscription concerts. Following on from our launch in 2017, we curated a series of performances that encompassed three concerts with choir, soloists and orchestra (including our annual Messiah), the Carol Service and Tenebrae service. The orchestral concerts gave us the opportunity to expand our repertoire and build connections with some of Melbourne's finest vocal soloists and instrumentalists. All of these concerts were successful and warmly received, and it is hoped that we can continue to grow our audience and expand our sponsorship and donations throughout 2019 to further support this initiative.

Corpus Christi was a major event for St Peter's in 2018 and the choir were an integral part of this. With extra singers, trumpeters and everyone working at full capacity, we were able to offer plainsong and Taizé chants, hymns with splendid descants, a double-choir mass and a number of anthems, both accompanied and unaccompanied, to show the very best that the music at St Peter's has to offer.

My thanks to Sue Wuttke, our Music Administrator, to our organist Rhys Arvidson, whose support is invaluable, and to Alae Taule'alo whose work behind the scenes has been an important part of the success of all these projects.

Andrew Raiskums - Director of Music

St Peter's Bookroom & Church Supplier

St Peter's Bookroom, a ministry within St Peter's Church, is a place of social outreach and welcome for the public. As a parish bookshop it is our general policy, wherever possible, to provide high quality religious books, gifts cards, church and sanctuary supplies.

Ministry

Recently a customer came in to the shop and asked for some religious stickers for children's ministry at his church, but I apologised and said that we didn't have any. He then asked, laughingly, 'I don't suppose you have the Altar Edition of the Anglo Catholic Prayer Book.' 'Well,' I said, 'yes, actually we do.' It was second hand, perfect condition, and he was so pleased he paid doubled the asking price.

Many books in the Bookroom, especially second hand, cannot be purchased elsewhere, even online. We also continue to have a niche market with a reputation for spiritual and religious books from English publishers that customers cannot purchase in other bookshops.

In preparing this report, which is my 20th, I read over a quote from the one I wrote in 2004: Dawn Cohen in the August edition of the Australian Author wrote that for a small bookshop to succeed there needs to be some sense of group support and this includes all people who enter the shop space. 'In a general bookshop you are a customer. In a specialist bookshop you are often part of a community sharing a common interest. Workers are more likely to know about customers' lives, and customers often develop a personal connection with the booksellers. Education is an ongoing part of the interaction, as purchaser and seller chat about the subject matter long after the cash register has rung up the sale.'

Dawn Cohen's words still describe so well the type of bookshop St Peter's Bookroom continues to be. Much of what we do, in particular by volunteers, is relational and personal to each person who enters the shop. It is the first step for many people into our Church.

Many thanks to the so many volunteers who continue to give so generously of their time, expertise and commitment: Ann Brady is new to our team this year, Daniel Ferguson, Janet Lee West, Helena Hughes, Anne Kerin, Jan Hannan, Ross Smith and Cath Place each offer a half, (Helena a whole) day each week in the Bookroom. And on Sundays, Susan Southall, Daniel Ferguson and Stuart Hibberd. David Morrell's help in so many ways is also greatly appreciated. Joy Freier helps out at Synod and with marketing. Thank you to all parish who helped in the Book Fair in September, especially Peter Wild and Rachel Rei. We would also like to thank Jan Hannan for the installation of the security camera system.

If you would like to be part of the life of St Peter's Bookroom, please come and talk to me or Fr Hugh.

The ongoing commitment of the Bookroom Committee: Fr Hugh Kempster, John Taaff, John Rickard is greatly appreciated. And Kosta Soteriou's patience and assistance is also greatly valued.

The Bookroom has continued its Pop-up ministry in the past year: Clergy Conferences at Queenscliff, two in Mooroolbark, a formation retreat at Pallotti, visits to parishes including St Georges Malvern Summer School, Carmelite Centre Spirituality Conference, St Margaret's Eltham, St Mary's Woodend. Revd Barbara Colliver took books to sell at Selby Fest. At all of these conferences and services, the Bookroom has been warmly received and sold many books and religious items. We also launched two books this year at St Peters.

Marketing

We use a number of marketing strategies: there is our Bookroom website, social media including Facebook, eList which sends out new titles each month, visits to parishes, leaflet dropping, contacting emails to parishes directly, a new AFrame directing people from the Church to our shop, use of the old parish notice board in the space between the hall and the church.

If you have any ideas or time for assisting with marketing the Bookroom, please come and talk to me or Fr Hugh.

Financial statement

The St Peter's Bookroom delivered another set of sound results for the 2017-18 financial year, a little down on last year, in a time of constrained family budgets and continuing pressure experienced by most retail activity.

Gross sales turnover was around \$166,000 for the period compared to budget of \$182,000. Book sales of \$94,000 were under the budget of \$102,000 and sanctuary sales of \$41,000 were also a little down on budget of \$46,000 (which was based on last year's strong result for sanctuary sales). Expenses were tightly managed down to around \$76,000 compared to the yearly budget of \$82,000. This contributed to an overall result for the year of a modest loss of \$2,252 versus the budgeted outcome of a profit of \$2,433. In similar manner to last year, this result was achieved through late payment of one salary plus overheads payment of \$5,449 and one month's rent to the parish of \$1,486. In accordance with previous practice, these sums were held back late in the financial year for cash flow reasons until catch up payments for both items could be paid in full in October following the annual Book Sale. Allowing for this carryover aspect, the annual result for the Bookroom can effectively be regarded as a close to breakeven result.

The Bookroom balance sheet continues in good shape with net assets/total equity of \$37,436 after allowing for trade debtors assets/trade creditor liabilities and stored up long service leave for the Bookroom manager. This is a solid position for the business to be in at the end of September 2018, with stock in hand to value of \$35,157 plus cash in bank of the order of \$5,000 providing a starting position for stocking up before Christmas. There is also a sum of \$15,000 invested in Anglican Funds. Withdrawal and short term application of part of the latter sum at certain times when cash flow is tight might be considered as an effective commercial management tool, though there are implications for the balance sheet and first the Bookroom Committee of Management needs to take some time during 2018-19, in close consultation with Ian Retford, to look over the Bookroom Constitution in regard to the viability or appropriateness of this type of strategy.

John Rickard, Bookroom Committee Member

Final words...

Bookselling, especially religious, is not an easy market to part of in contemporary Australia. But the work of our Bookroom meets a great variety of needs for people who come to St Peter's; strangers and friends who continue - or for some, begin - their journey with Christ.

*Carol O'Connor
Bookroom Manager*

Sacristy

I always go on about the Sacristy work being a team effort, so I want to pay tribute to the many ways in which people have donated in either time and/or money. The most visible of these are the volunteers at the working bees for Christmas and Easter. I say a big thank you to you all, but in particular, I acknowledge the ever-faithful support of Gill Best and also Richard Holland. I also reflect on the faithful contribution of the late Dee Hodgetts and her commitment to almost every working bee - may she rest in peace and rise again in glory!

Alae Taule'alo and Fr Jacob Legarda worked very hard to put together a dignified order of service for World AIDS Day, which has a growing attendance each year. This is an important part of outreach to our LGBTI brothers and sisters in Christ.

Rwth Stuckey continues to beautifully decorate the Christmas and Paschal candles each year - thank you so much, and also to the donors of this year's Paschal candle. While the Paschal candle continues to be used for feast days and other occasions throughout the year after Eastertide, I have been keeping each year's Christmas candles for posterity.

We now have some new kneelers in memory of Susan Bryce, the Embroiderers' Guild, commemorating the 25th anniversary of the Lazarus Centre and two new kneelers for the Servers' Guild. We are all very grateful to Jenny Sasse, Bruce & Natalie Kellett and other stitchers for these new additions.

Well done to the bakers who contributed Simnel cakes for our observance of Latarae Sunday. While we had just enough this year, please consider if you may be able to help out in this way for next year to continue this tradition.

I again thank the team at the Parliament House grounds for their generosity of providing palm fronds, as well as the many others in the parish who donated toward the decorations. I flag for your attention that we need to find additional replacement sources for fronds and olive branches as current supply sources are expected to be exhausted in the next year. If you know of someone who may be able to assist, I would be delighted, and relieved, to hear from you.

Corpus Christi this year was another milestone for the parish. Alae Taule'alo and Peter Bryce did a lot of the logistics, along with me and other MCs of the Servers' Guild. Special thanks to Guy Churchman for the candleholders that looked so lovely lighting up the procession in the dark street. Well done to the choir and my serving colleagues, the children scattering the rose petals, the visiting clergy and parishioners - and to you for coming and participating; it was great to see a packed church! ** A reminder to keep saving your roses and petals from gardens and pass on to David or me to dry out for next year's celebration.

Rachel Rei, and Mary Armour until recently, have been instrumental in keeping the Sacristy supplied with clean purificators and lavabo towels each week. This is just one example of the many unseen and sometimes unthanked jobs so thank you, Rachel, from us all. Thank you too, to Bruce & Natalie Kellett who continue to keep the sanctuary party supplied with clean amices. While our budgetary situation remains tight, there is a need for maintenance to be carried out on several items, such as the High Altar stocks, several sets of candlesticks and the repair of one of our sacred vessels. Other things on the wishlist are possibly replacing the canopy cover and the restoration of our historic green frontal. I would also be very grateful to have a chat with you if you might be able to contribute toward the cost of fixing an item. Finally, a special thank you to my partner, David for all the behind the scenes and does so much of the work to assist me in my role. I continue to be grateful to Peter Bryce for his support as Head Server.

Adam Blackmore - Sacristan

Lazarus Centre Chaplaincy

The Lazarus Centre Breakfast Program offers practical care for those who are homeless or in danger of being made homeless. In providing breakfast every day of the year and the Barbeque lunch on Fridays a real need is met in our community. Assistance with other needs, such as clothing and referral for medical and housing, are also offered.

Deeply embedded in the Christian tradition of care is the recognition we are much more than what we eat and what we wear. Chaplaincy offered at the Lazarus Centre Breakfast Program seeks to embody the spiritual reality that we do not live by bread alone. Chaplaincy adds another dimension to the many relationships that enable the Breakfast Program to serve our participants. Those involved include Anglicare Victoria staff, our partner health professionals, volunteers from our parish and beyond, contributions from the St Peter's Charitable Foundation, and many other generous contributors.

As the chaplain I receive many thanks from those who benefit from the Breakfast Program. These expressions of thanks are meant for all who contribute to the program. I am humbled by the many stories of deep gratitude for the assistance so generously and open-heartedly provided. I am also privileged to see first-hand the efforts made by staff to help participants cope with heart-breaking loss of health, work and relationships. Dealing with homelessness is a complex business and people often need advocacy in finding the healing and restoration they need.

The Lazarus Centre Chaplaincy Newsletter is published quarterly. Looking back over previous editions calls to mind those who make the The Breakfast Program: staff, participants and volunteers. Over the last twelve months:

- The Christmas edition featured Luis, who came from Mexico and fell on hard times after completing his studies and who was grateful for our support while he got on his feet.
- The Easter issue highlighted Peter and Carol who see volunteering with the Breakfast Program as an important Christian witness.
- The St Peter's-tide newsletter focused on current research into the importance of social connectedness for wellbeing and drew attention to the social value of the Breakfast Program as a safe place for people to meet.
- The St Francis' Day edition celebrated the tireless work of the Rev'd Louise Lang who this month leaves her position as Team Leader.

Many of the Newsletters are posted on the St Peter's Charitable Foundation Website.

Our parish marked a *Sunday in solidarity with those suffering homelessness* on the Sunday nearest the Winter Solstice (24th June). The Masses of the day offered prayers for those suffering homelessness. Many parishioners responded generously to the opportunity to give food and clothing to the Lazarus Centre. We were also challenged by Frances Fairhall's moving address as she told us of her experience of homelessness.

In July I was sponsored to attend the *Abundant Justice Conference* in Brisbane. The conference themes included: prophetic imagination and the journey to abundant justice; dialogue in practice and transforming community. An "open space dialogue" allowed contributions from participants and I was able to lead a group on the theme of justice and forgiveness.

The Lazarus Centre ChristMass will be celebrated on Friday morning 21st December at 11am. All are welcome to come and support the work of the Lazarus Centre with staff, volunteers and participants.

As I offer this report I do so with a deep sense of gratitude to all I minister with and amongst, and to all who support this ministry.

Fr Philip Gill - Lazarus Centre Chaplain

The Server's Guild of St Peter

We currently have thirty-one men and women as members of the Servers' Guild - about the same as last year. That may seem a healthy number, but it does not necessarily imply that the roster is able to be filled week by week. Some servers have limited availability and not all are qualified by training and experience to fill every role. In fact, as you may have noticed, we are often operating with less than a full team.

I am grateful for the commitment and co-operation of our servers and for their willingness to do more, when called upon. Likewise, I am conscious of the genuine care which our servers have one for another. Although our Guild does not have a formal structure, we are much more than just a list of names.

I acknowledge with gratitude the support and encouragement of the Vicar and the assistant clergy. It is our privilege to assist them in their ministry. Likewise it is right to acknowledge the good working relationship which we have with the parish musicians and choristers.

I am particularly appreciative of the support which Adam Blackmore gives, not only as Sacristan, but as a committed server, and my deputy. I also acknowledge and appreciate the assistance which David Morrell gives to Adam in so many practical ways. Adam and I regularly co-operate in the preparation of rosters and Alae Taule'alo has recently joined us in this work. It is good to have more than one person with the relevant knowledge and experience.

I would also acknowledge the commitment of our Klingner Scholars, Colleen Clayton and Lynda Crossley, to the serving team.

Adam Blackmore and Bruce Kellett have also done their best to be available to assist at mid-week funerals.

We servers are not a breed apart. We are the representatives of the laity and are as much a part of the congregation as we are inhabitants of the sanctuary. However, If we are to preserve our Anglo-Catholic worship in its beauty and fullness, we need to expand our numbers. Existing servers have been trained to take on added responsibilities, but our greatest need at this time is for more servers to join us at "entry level". Apart from the High Mass, we need to expand the numbers of persons qualified to assist at the 8 o'clock and 9:30 Sunday Masses.

I would encourage all our people to consider whether this special ministry might be right for them. Please approach me if you would like to discuss the options.

Peter Bryce - Head Server

RMIT Chaplaincy and Lay Ministry Report

Our parish mission statement declares that we are committed to social justice and diversity and that our mission is Catholic evangelism: “Growing in God’s Love”. Of the many ways we work towards this vision, two components of our vision statement have been particularly relevant for chaplaincy and lay ministry in St Peter’s this year: involving ourselves more fully in the life of our City and speaking out on significant issues, including social justice and the environment.

Our new ministry at RMIT, a community strategically placed in the centre of Melbourne, has given us access to a cohort of staff and students as numerous as it is diverse. Aside from the day-to-day pastoral engagement that makes up much of our work we have also created exciting partnerships with Indigenous students and staff, the Muslim community at RMIT and beyond, LGTBI staff and students as well as advocacy groups for people seeking asylum.

Some initiatives and partnerships that have allowed us to involve ourselves more in the life of the city and speak out on significant issues include:

- Co-hosting and assisting with coordination of the RMIT NAIDOC breakfast and march through the city in July
- Coordinating and hosting the official RMIT Harmony Day event, which brought together a range of diverse student groups to celebrate Australia’s rich cultural tapestry
- Coordinating an event for Pride Week, the first time chaplaincy has been involved in Pride Week at RMIT, that provided a forum for LGTBI people of faith and connected staff and students of diverse sexualities and faiths
- Negotiating a high-level partnership between RMIT, chaplaincy and the Islamic Council of Victoria, which will foster further opportunities for inter-faith partnership at a time where fostering positive inter-cultural and inter-faith relations have never been more important.

At St Peter’s, our lay ministry has been actively involved in fostering and supporting outreach that feeds into our vision of catholic evangelism. Some initiatives and partnerships that have promoted this mission include:

- Coordinating our inaugural inter-parish celebration of Corpus Christi
- Coordinating follow-up meetings with key parishes and supports in the Anglo-Catholic movement, with the view to putting together an inter-parish outreach calendar for Anglo-Catholic parishes in the Diocese and beyond
- Providing administrative and communications support for our parish music programme
- Working on a new web and communications presence to support and promote parish initiatives.

Many thanks to the parish and our ministry team, in particular Fr Hugh, for their unfailing support of St Peter’s lay ministry and chaplaincy at RMIT.

Alae Taule’alo- RMIT Chaplin

The St Peter's Social Enterprise, trading as 'Heaven'

In 2015 the St Peter's Eastern Hill Melbourne Charitable Foundation discussed a proposal to develop a Social Enterprise at the St Peter's Eastern Hill Melbourne precinct based on a report, "A Future Direction for the Lazarus Centre" (2013). At about the same time a coffee cart was piloted in the parish, serving coffee on Sundays to parishioners and training a number of trainee baristas. In July 2017 the St Peter's Eastern Hill Social Enterprise Inc. was registered with ASIC. In February 2018 gourmet savoury and sweet muffins were trialled, to be sold alongside the barista coffee and assortment of teas. Between March and July 2018 a business plan was drafted. Based on preliminary research, the annual income is estimated at around \$188k with total projected expenses of \$157k, generating a profit of around \$31k. The estimated set-up costs are a little under \$40k. The Social Enterprise has already fundraised more than \$10k toward this. The remaining \$30k will be raised through further commercial and fundraising activities, as well as by applying to the St Peter's Charitable Foundation and other philanthropic trusts and individuals. All profits not put back into the business will be returned to the St Peter's Charitable Foundation to assist those in necessitous circumstances. In September 2018 the St Peter's hall kitchen was registered with the City of Melbourne, and in October 2018 Dr Ree Boddé completed training as a Food Safety Supervisor.

Objectives of the St Peter's Social Enterprise

1. To develop a successful SE that will return a surplus
2. To donate any financial surplus to registered Charities assisting people in necessitous circumstances
3. To open up volunteer opportunities
4. Of our volunteers, a proportion will be those who have been long-term unemployed
5. To work collaboratively with other social enterprises, charitable organisations and Government and non-Government bodies and organisations to achieve and advance these purposes; and
6. All other purposes and objects necessary or conducive to the attainment of the above purposes and objects.

Planned Timeline

2018

- August – Complete Barista training for pilot-program volunteers - complete
- August – Complete Muffin Chef training for pilot-program volunteers - complete
- October – Business Plan finalised and shared with Parish Council, Foundation and others - complete
- November – "Heaven" bank account and payment system set up
- November – Deposit paid for "Heaven" caravan (\$2,000)
- November – Presentation to Melbourne Grammar School
- November – "Heaven" branded materials produced (eg. cups, aprons, signage etc)
- November – Report and presentation to St Peter's Annual Meeting
- December – Job descriptions & employment contracts finalised

2019

- February – Annual General Meeting of St Peter's Social Enterprise Inc.
- February – Formal launch of "Heaven" website
- March – Grand opening of the Corner Plaza, and preliminary launch of "Heaven"
- April – Delivery of the "Heaven" caravan
- April – Marketing launch date
- April – Formal opening of "Heaven" Coffee Cart; week-day trading; sale of 750 coffees per week

Our thanks to the Board members who have steered the Project over the past three years of piloting, planning and fundraising: Philip Cornish (Secretary), Bill Mole (Treasurer), Robert Lee-West (minutes secretary), the Rev'd Louise Lang, Alex Gamser, Jane Munro. We are currently seeking new Board members with experience in the hospitality industry, as the Corner Plaza nears completion, and after the resignations of Robert Lee-West, the Rev'd Louise Lang, and Jane Munro. The new Board members will be appointed at our Annual Meeting on 10 January 2019. A big thank you also to the social enterprise workers and volunteers who have kept the vision alive: Dr Ree Boddé (Volunteer Operational Manager), Adolf Mora (Head Barista), Lucas Shugg (Barista), Pippa Arton-Powell (Barista) and Laurence Tweddell for his professional catering advice.

The Rev'd Dr Hugh Kempster, Board Chairperson

Pastoral Care

Pastoral Care is not about “fixing things” but forming relationships, (it is) “the art of keeping the mystery of God present to humanity through redemptive relationships” (Roy Bradley)

It has been a privilege for Fr Hugh, Fr David, Fr Andrew, Peter Yewers, Elizabeth Pemberton and I to take Holy Communion to parishioners who were unable to attend Mass at St Peter’s or those who have been unwell. Thank you to Russell Horney, Caroline Rutherford and Anne Wuttke (members of St P’s visiting team) for providing a listening presence and compassionate care to isolated parishioners. Lynda Crossley joined me in my very important voluntary role as Anglican Chaplain at St Vincent’s where sharing patient’s stories and/or providing spiritual care is a humbling experience.

We seek your support in providing us with names of those who you may have heard would like a visit from the Vicar or Pastoral Care Team as it impossible to maintain relationships if we don’t realise they need nurturing.

We intend to run a training course in 2019 so if you feel called to be part of the PC team please let me know –

You’re song – a wished for song. Go through the ear to the centre where sky is, where wind, where silent knowing. Put seeds and cover them. Blades will sprout where you do your work. (Rumi)

Thank you

Di Clark - Pastoral Care Co-ordinator

The Institute of Spiritual Studies

The Institute for Spiritual Studies has had another successful year in 2018. Following the retirement of Bp Graeme Rutherford, the Institute committee decided to review how the yearly program was arranged. The number of single weeknight seminars was reduced and two larger symposia planned for winter and spring.

The 2018 program began with a quiet day 'Merton in the City' in March led by Fr Robert Whalley. Also in March, Dr Matthew Beckmann OFM led a weeknight discussion on 'Images of Mary in the Christian Tradition'.

The winter symposium – Spirituality in an Age of Distraction – was held in June. An enthusiastic group of participants from within and outside the parish listened to speakers discussing the relevance of spirituality in the contemporary world including in the areas of ageing, adolescence and disability, as well as the continued relevance of the Celtic spiritual tradition.

September's spring symposium – Christianity in the Public Sphere – attracted a sizeable audience. Speakers Fr Rod Bower, Dr Stephen Duckett and Dr Robyn Whitaker, as well as moderator Dr Gordon Preece, discussed how churches and individual Christians can contribute to public debate, particularly on controversial questions. This event was conducted jointly with the St Peter's Bookroom, who hosted a launch and signing of Fr Rod's new book.

The year's final event was a weeknight seminar on the religious views of the late Manning Clark. Professor Clark's son Sebastian was one of the speakers and, following the late withdrawal of biographer Mark McKenna, committee member Peter Yewers did an outstanding job of presenting the religious elements covered in McKenna's book.

My thanks to the members of the committee, Fr Hugh Kempster, Peter Yewers, Bruce Kellett, Philip Harvey, Br Lindsay and, especially to Di Clark for her invaluable logistical support. Thanks also to those parishioners, including Peter Wild, Anne Scott Pendlebury and Stuart Hibberd who assisted with events during the year.

*Nicholas Browne
Chair, Institute for Spiritual Studies.*

Hospitality at St Peter's Eastern Hill

As the new chair of the newly formed 'WHS' (Welcoming, Hospitality, Sidespersons) Committee, may I take the opportunity to both acknowledge the outstanding contribution of Sue Wuttke and Judith Chapman, past chair and minute secretary of the Hospitality Committee. In particular, Sue's outstanding leadership on many fronts in organising and being in attendance at numerous events, to which our parish can be justly proud. They have, along with many willing and able volunteers, undertaken a fine example of Christian leadership and hospitality within the Parish of St Peter's Eastern Hill.

As outlined in last year's report, "Hospitality is central to our commitment to our mission at St Peter's Eastern Hill, Melbourne, where hospitality and welcome finds expression in various aspects of our life and ministry."

The role being contemplated for the future will involve all key attributes of our past vocations of welcoming and hospitality, but look to strengthen and place greater co-ordination on people and tasks, and being challenged to embrace new outcomes. An Open Meeting to seek involvement and outline some new directions will take place early in the New Year.

Let us now celebrate and recognise past contributions which can be outlined in the following ways:

- Fellowship and welcoming – Morning teas are offered after each of our three morning services on Sundays. A rostered team of individuals are the 'backbone' of this time of fellowship. They make a significant contribution in providing food, preparing and cleaning up. Our Welcoming Team are on hand to provide a contact point for activities in the parish and to welcome newcomers. These individuals perform a key part in communication within parish life.

- Celebrating Feast Days – A special meal is held each year to celebrate St Peter's Day. Other days celebrated include: the Annunciation; Ascension Day; Corpus Christi; Assumption of the BVM and New Guinea Martyr's Day. The Friends of St Peter's Mass and Festive Lunch on a Wednesday (formerly "60 Plus") is another occasion.

- Music and Special Events – St Peter's has maintained its quality commitment to our Anglo-Catholic worship with some outstanding music from choir, organ and orchestral accompaniment at weekly services. In addition to special concerts throughout the year. This is part of our contribution to enriching the beauty of worship within our parish and in extending the mission of the church to the wider community.

- Social Enterprise Program – One of the many initiatives of The Lazarus Centre and the Charitable Foundation of St Peter's Church is providing opportunities for refugees, homeless and others experiencing challenges in their lives. One of the soon to be realized projects will be the Corner Plaza restoration and establishment of a coffee cart. This will be another significant witness in the mission of St Peter's in the community.

- Enriching our Tradition - Each year a special morning tea is held with members of the La Trobe Society to celebrate our sense of belonging, continuity and place in history, as we commemorate the laying of the foundation stone by Governor La Trobe on 18 June 1846.

In conclusion, may I acknowledge all within our parish life who contribute to the greater mission of welcome, hospitality and thereby proclaim St Peter's Eastern Hill as being true disciples of Christ.

Daniel Ferguson - SWH Committee

The 'Friends of St Peter's Group

For over 20 years, the 60+ group has brought together members of the various congregations of St Peter's as well as visitors from outside. However, as our numbers have been reducing over the past few years it was decided to rebrand the group as Friends of St Peters to make it more available to a wider age group. This seems to have been successful. Thirtyfive were catered for at our most recent lunch following the 11am Mass.

We are particularly grateful for the guidance of our vicar Fr Hugh and the Reverend Jenny Inglis in our faith, fellowship and outreach and for officiating at the quarterly Wednesday Mass.

We continue to enjoy our association with our sister parish of St Peter's, Fawkner and would especially like to thank David and all who assist in the setting up and serving of lunch after Mass. To all parishioners and friends we say: "Come and join us for Mass, lunch and fellowship in 2019

Gilbert Best - Coordinator

Synod 2018 – Third session of the 52nd Synod, Diocese of Melbourne

The President's (Archbishop's) Charge was, as usual, a soul-stirring and thought-provoking summary of the issues that are currently faced between the Church and wider community and also acts as a preliminary 'backdrop' ahead of the formal business of the Synod. If you would like a copy, go to the parish website: <http://web.stpeters.org.au/front/PresidentAddressSynod2018.pdf>.

There were a number of Bills presented to the Synod, including legislation for the Melbourne Anglican Trust Corporation and a new Archbishop-in-Council Bill. Both of these seek to better define the role and functions of these groups and to provide contemporary governance arrangements. The Synod also considered a Bill to consolidate a number of legacies and other funds set up for particular purposes into a central fund. This will ease the administrative and financial burden of the separate funds, while maintaining any active obligations that the individual funds have. These legislative changes complement the intent of legislation passed last year to improve governance arrangements and embed consistency in approach across the various groups of the diocese.

The Archbishop-in-Council Bill is the culmination of a request the Synod made a number of years ago and the result of a review by Professor Sally Walker and reflected upon by the Council's current members. The legislation now clearly defines the role and function of the group, given the increased role of the Melbourne Anglican Diocese Corporation. The Bill has effectively halved the membership – from 30 to 16 ordinary voting members (the number of ex-officio, non-voting attendees remains the same). This is to comprise 6 clerks and 6 lay people elected by the Synod and 4 people appointed by the Archbishop. The Synod effected another requirement of the elected people to ensure gender equality; that is, 3 male and 3 female clerks and 3 male and 3 female lay people. The Synod also requested that consideration be given to include members from diverse and multicultural backgrounds. Other finer points of debate, including the addition of excluding partners and immediate family members from election (such as is the regulation for parish councils), meant that this legislation took up a fair amount of our time.

Other legislation included assenting to some Canons from General Synod to exclude a diocesan or provincial bishop from being a member of the respective Tribunal. This is to remove the conflict of the bishop being a member of a group that recommends a sentence and then being appealed to exercise their prerogative of leniency/mercy. The last piece of legislation was a Bill pertaining to the leasing of Cathedral land, which requires Synod authorisation. An application to vary the Cathedral Lands Trust to remove the requirement for Synod to approve these things, needs the endorsement of Governor-in-Council.

It was disappointing to say the least that debate on a motion about same-sex marriage was quashed by members of the Synod, thus not allowing any further discussion or putting of the motion. Archdeacon Craig D'Alton prefaced his speech by saying that the motion was asking Synod "to do absolutely nothing", but to acknowledge the enactment of legislative change as a result of last year's vote, as well as "commending" the Archbishop to consider approving the development of a form of blessing for those who have entered into a civil marriage, including same-sex couples, for optional use in parishes in the diocese.

Other motions brought to this sitting of the Synod included Anglican Overseas Aid, Gafcon 2018, Communion with the Church of England, promoting vocations, clergy wellbeing, paid parental leave for clergy, Anglican kindergartens, Bush Church Aid Society, diversity and disability inclusion in diocesan bodies, conversion therapy, gender balance, environmental obligations, CMS Victoria, grants for new ministries, and refugee children. Please see the Vicar, Adam Blackmore or Nick Browne if you would like to discuss any of these matters or to request any of the papers.

Adam Blackmore and Nick Browne, Lay Parish Synod Representatives



Parish Governance Act 2013
Schedule 1: 17.1, 10.1 (modified)
and s21 (4) & (4a)



Annual General Meeting
25 November 2018
Parish of St Peter, Melbourne

Agenda Item 6.1: Election of Churchwardens & Parish Council

There being **TWO (2)** nominations received for the two (2) vacancies for the office of **Churchwarden**:

LAMBARDE-SCOTT, Nicholas
STUCKEY, Rwth

An election is NOT required.

There being **SEVEN (7)** nominations received for the nine (9) vacancies for the office of **Parish Council Member**:

BROWNE, Nicholas
DRUMMOND, Helen
ELLYARD, Rachel
SOUTHEY, William
SPRIGGS, David
WILD, Peter
YEWERS, Peter

An election is NOT required.

Agenda Item 6.3: Election of Incumbency Committee and Reserve List

There being **TWO(2)** nominations received for the two (2) vacancies for the office of **Incumbency Committee Member** and **NO (0)** nominations received for the two (2) vacancies for the **Reserve List**:

KELLETT, Bruce
O'CONNOR, Carol

An election is NOT required.

Nick Browne
PARISH SECRETARY

